Dear GSICS student,

Important Notice: How to Make Preparation for Taking Online Classes

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Given the outbreak of the novel coronavirus (COVID-19), the Graduate School of International Cooperation Studies is now considering online classes in the 2020 spring semester. In addition to Kobe University's LMS BEEF, remote conferencing services such as Zoom will be used.

In case we are compelled to hold most courses online, **you are strongly urged to make preparation in advance for taking online classes from your home**. Each lecturer will provide explanation in greater detail for his or her class, but here are some general guidelines:

1. You are required to have access to LMS BEEF at home. Please verify your account and password at your earliest convenience.

2. You need to have a PC (recommended), tablet, or smart phone equipped with a web camera, microphone, and speaker system so that you can interact with the lecturer and other students.

3. <u>It is highly recommended that you have unlimited Internet access at home</u>; otherwise, you might reach your data limit very quickly and would need to pay a large sum of money—each online class takes up about 500MB-1GB of data.