1. Procedures 1
   ① Notification-of-Moving-in Form
   ② National Health Insurance
   ③ Personal Accident Insurance for Students Pursuing Education and Research (PAS)
   ④ Comprehensive Insurance for Students' Lives Coupled with PAS For International Students offers
   ⑤ National Pension Plan
   ⑥ Opening Post Office Account
   ⑦ Opening Bank Account

2. Procedures for Residing in Japan 2
   ① Extension of Period of Stay
   ② Change of Status
   ③ Temporary Leave and Re-Entry
   ④ Notification of an Affiliated Organization
   ⑤ Activities Other than those Authorized Under the Visa Status

3. Student Life 5
   ① Academic calendar
   ② Student ID Card and Identification Card
   ③ Tuition Fees and Tuition Waiver
   ④ Registering for Classes
   ⑤ Libraries
   ⑥ Annual Medical Examination
   ⑦ Various Notifications (Leave of Absence, Reinstatement, Withdrawal, etc.)
   ⑧ How to Obtain Certificates
      (1) Certificate of University Registration
      (2) Certificate of Academic Records
      (3) Commute Certificate and Student Discount Tickets
      (4) Certificate to Purchase Commuter Pass (Full-time students)
      (5) Certificate of Graduation or Completion of Course
   ⑨ Rules to follow when Classes (including Final Exams) are Cancelled due to Suspension of Public Transportation and/or Weather Warnings
      (1) Suspension of Public Transportation
      (2) Bad Weather
   ⑩ Extra-curricular Activity
   ⑪ Account Issued by the Information Science and Technology Center (ISTC) and Wireless LAN (WLAN) Service on Campus
   ⑫ Kobe University CO-OP
   ⑬ Other Warnings
   ⑭ Career Support
   ⑮ Harassment Consultation Desk

4. Health 12
   ① Medical Center For Student Health Services
      (1) Medical Examination
      (2) Physical and Mental Health Consultations and Emergency
   ② Nearby Hospitals
   ③ Control and Prevention of Infectious Diseases

5. Residence 18
   ① Kobe University Residential Facilities
      (1) Kobe University International Residence
      (2) Kobe University Sumiyoshi International Student House
      (3) Kobe University Sumiyoshi Residence(men’s dormitory)
      (4) Joshi-Ryo (women’s dormitory)
      (5) International House (Fukae area)
      (6) Haku Dormitory (Fukae area)
      (7) Kokui Residence
   ② Private Dormitories and Residences
   ③ Public and Private Housing
      (1) Private Housing
      (2) Guarantor
      (3) Comprehensive Renter’s Insurance for Foreign Students Studying in Japan
   ④ Glossary of Words used in regards to Renting an apartment
   ⑤ When Moving within Japan
      (1) Contact the Landlord
      (2) Notification of moving out/in
      (3) National Health Insurance
      (4) Mail

6. Scholarships 23
   ① Various Private Scholarships
   ② Japanese Government Scholarship ("Monbukagakusho” Scholarship)
   ③ Extension of Japanese Government Scholarship

7. Support System for International Students 32
   ① Tutors
   ② Advice Service for International Students
   ③ Japanese Language Course
      (1) Integrated Japanese Language Course
      (2) Japanese Language and Japanese Studies Course
      (3) Intensive Japanese Language Course
   ④ The Foreign Student Assistance Fund
   ⑤ Truss
   ⑥ KOKORO-Net in KOBE
   ⑦ Host Family Program
   ⑧ Mitsui Volunteer Network Center

8. Leaving Japan 33
   ① Application for Travel Allowance
   ② Before Leaving Japan
   ③ Departure Procedures
   ④ After Graduation

9. Other Consultation Services 34
1. Procedures

① Notification-of-Moving-in Form
Those who have a student visa with a permission of at least six months must submit a notification-of-moving-in form to their new local municipal office within 14 days every time they change their address (You will need to present your Residence Card when doing this). If you have not been issued a Residence Card at your port of entry, it will be mailed to you after you submit a notification-of-moving-in form to the local municipal office. This card is the official form of identification for foreign residents and must be carried at all times. After submitting a Notification-of-Moving-in, your municipality will send a notification card showing your 12-digit Individual Number (nicknamed My Number) to the address in your resident record. All individuals with a residency certificate in Japan (including foreign residents) will be assigned a My Number. My Number is used for procedures related to social security, taxation and natural disaster countermeasures. Please be sure to keep your notification card in a safe place.

② National Health Insurance
The National Health Insurance System in Japan is an insurance system to reduce individuals' medical costs. International students who reside in Japan must become a member of the National Health Insurance scheme. Registration procedures are carried out at the city/ward office. After enrollment, you will pay monthly premiums. Upon joining the system you will be issued a National Health Insurance Certificate. If you show this at the reception desk when you receive medical treatment, you will need to pay only 30% of the incurred medical costs. If you have to change to another insurance system because of employment or if you are going to leave Japan, be sure to file for withdrawal at the local ward or city office.
*Reimbursement of High Cost Medical Fees
If you paid over 35,400 yen to the same medical institution within the same month, you are eligible for a refund. Take the receipt, bankbook, and an inkan (personal seal) to the city/ward office and file for a refund.

③ Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai)
Personal Accident Insurance for Students Pursuing Education and Research is a nationwide mutual aid system for students to provide insurance for physical injuries caused by accidents during regular courses, official programs, and extracurricular activities on and off campus. All students are required to join the Personal Accident Insurance for Students Pursuing Education and Research Plan for which an application form must be submitted at time of matriculation.
For further details, contact the International Students Section of each faculty.

Comprehensive Insurance for Students' Lives Coupled with “Gakkensai” For International Students
Comprehensive Insurance for Students' Lives Coupled with “Gakkensai” For International Students is a voluntary insurance for those who wish to expand insurance coverage. Kobe University strongly recommend our students to purchase this insurance when joining Personal Accident Insurance for Students Pursuing Education and Research, which all students are required to join.
For more details, please contact the Consulting Desk for Student Life and Insurance which is listed on the back side of the pamphlet.
4. National Pension Plan

If you reside in Japan and are 20 years of age or over, you are obliged to join the National Pension Plan. This duty also applies to international students. If you enter Japan at the age of over 20 years old, you must join the National Pension Plan when you submit a notification-of-moving-in form to the local municipal office. If you enter Japan at the age of below 20 years of age, you must join the National Pension Plan when you turn into 20 years of age.

For those who have financial difficulties to pay national pension premiums, premium exemption programs are available such as Special Pension Payment Exemption for Students (SPPES). If you wish to apply for SPPES, you must apply to your local municipal office at the time when you register for your National Pension Plan. You need your student ID card to apply for this program. SPPES or exemption programs are valid for 1 year. If you wish to renew, you must re-apply annually.

For more information, please visit the Japan Pension Service website https://www.nenkin.go.jp/service/kokunen/menjo/index.html.

5. Opening Post Office Account

If you are entitled to receive Japanese Government Scholarship or JASSO Honors Scholarship, you need to open a Japan Post Bank account at a post office since your funds will be deposited directly into that account. To open an account, you need to bring your passport and Residence Card with you and fill in the application form. (Japanese Government Scholarship students should inquire with a student affairs section of belonging faculty/graduate school.)

If your Residence Card does not carry your address, you need to take it to the local municipal office and have the address included on the card beforehand.

Once you open an account, please submit a copy of your bankbook (front and back page) to your Student Affairs Section or the International Exchange Division.

6. Opening Bank Account

If you are here on a scholarship from a private foundation or you have to pay a monthly rent for your apartment, it is strongly recommended that you open a bank account to simplify payment arrangements. To open an account, you need to fill in an application form and take your passport, the Residence Card, and your student ID card with you to the bank.

If your Residence Card does not carry your address, you need to take it to the local municipal office and have the address included on the card beforehand.

2. Procedures for Residing in Japan

1. Extension of Period of Stay

The authorized period of stay in Japan for a student visa is shown under Period of Stay on your Residence Card. Students staying for longer than this period must obtain an extension from the Osaka Immigration Office, Kobe Branch. Application can be made three months prior to the expiration date. The following documents must be submitted when applying for an extension of period of stay:

(1) Application form
(available from the website of Ministry of Justice or at the Osaka Immigration Office, Kobe Branch)
* Your faculty or department should fill in the “For organization” pages of application form.

(2) Certificate of University Registration

(3) Certificate of Academic Records (Issued at the International Student Section of each faculty/graduate school. Research students may submit a certificate from their academic advisor specifying area of research).

*Audit students may submit a copy of their study program specifying the details and hours of subjects taken.
(4) Passport (to be shown to the official in charge).
(5) Residence Card (Certificate of Alien Registration Card).
(6) Renewal fee ¥4,000.
(7) ID photo.
The Immigration Office may request for the submission of documents verifying your living expenses in Japan. Please also have the following document(s) to hand.
- Japanese Government Scholarship students can obtain a Letter of Guarantee from the International Student Section of each faculty/graduate school.
- Self-Supporting students must submit documents proving financial support received from their home country or any other source in Japan.

② Change of Status
Students who are intend to stay in Japan after graduation or being expelled, for such as working in Japan, must change their status of residence immediately. If a family member of an international student enters Japan, and if they enroll at a university, they must change their status of residence to student visa at the Osaka Immigration Office, Kobe Branch.

③ Temporary Leave and Re-Entry
If you wish to temporarily leave Japan, you must notify us via GEMs (Global Education Management System) in advance.
If you wish to temporarily return to your home country, you must get approval from your professor/supervisor and submit a "Notification of temporary return to home country".
If you wish to travel to foreign countries for studying, training, or traveling, you must submit an "Overseas travel notification".
GEMs is accessible off-campus via computers and smartphones. Please log in with the log-in ID and password issued by the Information Science and Technology Center.
Students in possession of a valid passport and residence card who will be re-entering Japan within 1 year of their departure to continue their activities in Japan will, in principle, not be required to apply for re-entry permit. (Special Re-entry Permit System) If you leave Japan with a Special Re-entry Permit, present your valid passport, residence card and your Embarkation Card for Re-entrant (ED card) to the immigration officers at the port of departure/re-entry. Be sure to tick the box indicating "Departure with Special Re-entry Permission" on your ED card.
However, if your period of stay expires within 1 year after your departure, please ensure that you re-enter Japan before the expiration of your period of stay.

④ Notification of an Affiliated Organization
You must report to the Immigration Bureau of Japan within 14 days of leaving Kobe University (e.g., graduation or withdrawal), or transferring to another university (e.g., continuing your education). You can either bring the notification form in person to a Regional Immigration Office, mail it to the Tokyo Regional Immigration Bureau, or register online through the Immigration Bureau’s Electronic Notification System. For more information visit the Ministry of Justice website: http://www.moj.go.jp/nyuukokukanri/kouhou/nyuukokukanri10_00014.html.

⑥ Activities Other than those Authorized Under the Visa Status
Students residing in Japan on a student visa are not permitted to work. However, those students wishing to engage in part-time work or any other activities for which financial remuneration is received must apply to the Osaka Immigration Office, Kobe Branch to obtain permission. Engaging in such activities without permission is subject to penalty. Students found to be engaged in full-time employment may be subject to deportation and/or other penalties. Working part time in the adult entertainment, amusement industries (including any business serving alcohol) and pachinko parlor are not permitted and subject to penalties. Foreign nationals, granted permission to engage in activities other than those permitted under the status of
residence previously granted at the port of entry, do not need to reapply for permission at the Immigration Office.

Any part-time work must not interfere with studies and/or research, which is the main purpose of your being in Japan.

If you wish to engage in part-time work, apply to the Osaka Immigration Office, Kobe Branch directly with following documents; ① Application for Permission to Engage in Activities Other Than That Permitted under the Status of Residence Previously Granted, ② Residence Card, ③ Passport. After receiving permission from the Immigration Office, contact the respective faculty/graduate school.

* You can download the application form from the following website: http://www.moj.go.jp/ONLINE/IMMIGRATION/16-8.html

FOR ALL INTERNATIONAL STUDENTS

● Permitted to work up to 28 hours per week; (or 8 hours per day during spring, summer and winter vacation)
   (Unless you work part-time as a TA, RA, or Tutor contracted with Kobe University official permission will be required.)

For the part-time job information, please visit the website: http://www.kobe-u.ac.jp/campuslife/support/proposal/index.html
3. Student Life

①Academic Calendar
Academic Year: April 1 to March 31
First Semester: April 1 to September 30          Second Semester: October 1 to March 31
The academic calendar is divided into quarters, with two quarters in each semester:
First and Second Quarters/ First Semester
Third and Fourth Quarters/ Second Semester
The first semester is from April to September, and the second semester is from October to March. There are long vacation periods in summer (early August to end of September) and winter (late December to early January).
NOTE: The class registration and acquisition of credits will continue to operate by the academic semester system.

Holidays and Vacations
Sundays, Saturdays and National Holidays:
*If a holiday falls on a Sunday, the following Monday will also be a holiday.
Summer Vacation: August 8 to September 30
Winter Vacation: December 25 to January 7

②Student ID Card and Identification Card
Regular international students are issued a Student ID Card, and research students and exchange students are issued an Identification Card at the International Student Section of their respective faculties. Students are required to carry their Student ID or ID card at all times, as it is required when using university facilities (e.g. libraries and Medical center), purchasing train and/or bus passes, and attending certain lecture and/or taking examinations.

③Tuition Fees and Tuition Waiver

<table>
<thead>
<tr>
<th></th>
<th>Tuition Fee</th>
<th>Admission Fee</th>
<th>Entrance Examination Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Students</td>
<td>¥535,800 (per annum)</td>
<td>¥282,000</td>
<td>¥17,000</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>¥535,800 (per annum)</td>
<td>¥282,000</td>
<td>¥30,000</td>
</tr>
<tr>
<td>Research Students</td>
<td>¥29,700 (per month)</td>
<td>¥84,600</td>
<td>¥9,800</td>
</tr>
</tbody>
</table>

Exemption of Tuition
If self-financed international students (full-time student only) cannot pay their tuition due to financial hardship, Kobe University will consider their situation with a possibility of exempting 1/2 of their tuition if their academic skills meet or exceed the standard.
This process is performed once every semester, January for the first semester, and July for the second. For details on how to apply, check with the International Student Section at each faculty and the University Website.
Registering for Classes

Information about class registration is listed in the student handbook you received from your faculty/graduate school. Use it to plan your class schedule accordingly and register to the Dean of the Department.

(1) Period to Register for Class
First and Second Quarters/First semester Apr.6 (Fri.) - Apr. 19 (Thu.) FY2018
Third and Fourth Quarters/Second semester Oct. 1 (Mon.) - Oct. 15 (Mon.) FY2018

If you wish to register via the Internet at the Computing Seminar Room on campus, available dates and times set by the Department/Division/School vary, so check the bulletin board of your particular faculty/graduate school for details.

Check which classes you have registered for carefully. You can change, omit or add classes during the registration period. However, you must register by the deadline or you will not be able to attend the class. Once the registration period has passed, no addition or subtraction of classes is allowed. If you do not register for a class, even if you attend every lecture and take the final exam, you will not be given any credit for the class.

(2) Course Cancellation
Class registration for each quarter can be canceled only during the certain period. Further details regarding this rule can be obtained from either your faculty/graduate school or the International Student Division.

Period to cancel Class
First Quarter/First semester Apr.21 (Sat.) - Apr.27 (Fri.) FY2018
Second Quarter/First semester Jun.25 (Mon.) - Jul. 1 (Sun.) FY2018
Third Quarter/Second semester Oct.16 (Tue.) - Oct.22 (Mon.) FY2018
Fourth Quarter/Second semester Dec.17 (Mon.) - Dec.23 (Sun.) FY2018

Libraries

Full-time (undergraduate/graduate) students may borrow books with their student I.D. card. Non-full time (research/exchange) students must show their identification card at the counter and have a library card issued first.

To use the PC in the libraries, one must first get an I.D. and password from the Information Science and Technology Center. Ask the International Student Section of your respective faculty if you do not know the I.D. or the password.

Annual Medical Examination
Kobe University carries out an annual medical examination in April every year. When notified by your department or institution, you should take the examination. Newly arrived students must take the examination either in spring or fall, whichever is earlier. The spring examination is carried out for both Japanese students and international students in April. The medical certificate, issued free of charge by the Medical Center for Student Health at Kobe University, is required for scholarship applications. Students who do not take the free medical examination at Kobe University must take an equivalent medical examination at another hospital or a clinic, for which it will be necessary to pay a fee for both the examination and certificate, and then must present the certificate to the Medical Center for Student Health. Students failing to submit a medical examination report may lose their credits and/or be deregistered from classes.
### Various Notifications (Leave of Absence, Reinstatement, Withdrawal, etc.)

<table>
<thead>
<tr>
<th>Types</th>
<th>When to Submit</th>
<th>Who to Submit to</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leave of Absence</td>
<td>When the occasion occurs</td>
<td>Affiliated Department, Appropriate Section at Research Department</td>
<td>For a period longer than 3 months (a doctor’s certificate is required)</td>
</tr>
<tr>
<td>Reinstatement</td>
<td>When a leave of absence is no longer necessary</td>
<td>If recovering from an illness, you must have the doctor of Medical Center fill out the designated certificate.</td>
<td></td>
</tr>
<tr>
<td>Withdrawal</td>
<td>When the occasion occurs</td>
<td>A doctor’s certificate is required.</td>
<td></td>
</tr>
<tr>
<td>Temporary Absence</td>
<td>When the occasion occurs</td>
<td>For a period longer than 2 weeks</td>
<td></td>
</tr>
<tr>
<td>Notification of temporary return to home country</td>
<td>When temporary return to home country</td>
<td>via GEMs</td>
<td>Must re-enter within 1 year of the departure or before the expiration of the period of stay if it is less than 1 year.</td>
</tr>
<tr>
<td>Overseas travel notification</td>
<td>When travel to foreign countries for studying, training or traveling</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change of surname or change of address</td>
<td>When name or address, phone number, e-mail address changes</td>
<td>Affiliated Department, Appropriate Section at Research Department</td>
<td>Necessary when someone needs to contact you, so do not forget to notify us in good time.</td>
</tr>
<tr>
<td>Report traffic accidents of in case of a burglary</td>
<td>When it happened</td>
<td>Affiliated Department, Appropriate Section at Research Department</td>
<td>If you are involved in a traffic accident on/off Campus. If you are assaulted, injured, or burglarized.</td>
</tr>
</tbody>
</table>

### How to Obtain Certificates

1. **Certificate of University Registration**
   The Certificate of University Registration, required when applying for visa extensions and scholarships, can be obtained from an automatic machine located in designated areas.

2. **Certificate of Academic Records**
   The Certificate of Academic Records, which is required when applying for scholarships and other situations, can be obtained from the automatic machine located in designated areas. If you require a sealed certificate, please inform the International Student Section of your faculty/graduate school for special issuance.

3. **Commute Certificate and Student Discount Tickets (Full-time students)**
   JR Railways offers a special 20% discount for students traveling over 100 kilometers one way (excluding research students and exchange students). A certificate for the purchase of these tickets can be obtained from an automatic machine located in designated areas.

4. **Certificate to Purchase Commuter Pass (Full-time students)**
   Full-time students are eligible for a student commuter pass between the nearest station to their current residence and school. To purchase a commuter pass, take the following items to the ticket desk at the relevant transportation office.
   - Student ID
   - Certificate to Purchase Commuter Pass (issued at the Student Affairs Section of your faculty/graduate school.)
   - Application Form for Commuter Pass (obtained at the ticket desk at the relevant transportation office)
Commuter Pass Availability for International Students

<table>
<thead>
<tr>
<th>Commuter Pass Eligibility</th>
<th>West Japan Railway Company</th>
<th>Hankyu Railway</th>
<th>Hanshin Electric Railway</th>
<th>Kobe Municipal Subway/Kobe City Bus</th>
<th>Port-Liner, Rokko-Liner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Students</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Research Students</td>
<td>×</td>
<td>×</td>
<td>×</td>
<td>○</td>
<td>○*</td>
</tr>
<tr>
<td>Exchange Students</td>
<td>×</td>
<td>×</td>
<td>○*</td>
<td>○</td>
<td>○*</td>
</tr>
<tr>
<td>Trainees in Japanese Language</td>
<td>×</td>
<td>×</td>
<td>×</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

*Only international students enrolled for more than one academic year are eligible

* In order to obtain the Certificate to Purchase Commuter Pass, fill out the Application for Commuter Pass Certificate form, which is issued at application form machines located on campus and submit to a member of staff in your faculty/graduate school or to the Student Affairs Section. In some cases, the transportation company may require a “Commuter Route Certificate.” In this case ask your faculty/graduate school to provide you with this certificate.

(5) Certificate of Graduation or Completion of Course
Students requiring a copy of the statement of degree in English should inquire at the International Student Section of each faculty (undergraduate).

* For all students who have completed graduate courses, a copy of the statement of degree in English will also be issued.
A certification of (expected) graduation or completion of course can be obtained from an automatic machine located on campus.
Research students returning to their respective countries after completion of research will, upon request, be issued a Certification of Enrollment in both Japanese and English at the International Student Section of each faculty.

(6) Certificate of Status for Japanese Government Scholarship Students
A Certificate of Status, required for extension of visas and to invite family members to live in Japan, can be obtained at the International Student Section of each faculty.

(7) Letter of Guarantee for Japanese Government Scholarship Students
A Letter of Guarantee for Japanese Government Scholarship Students required when applying for a visa extension can be obtained at the International Student Section of each faculty.

⑧ Rules to follow when Classes (including Final Exams) are Cancelled due to Suspension of Public Transportation and/or Weather Warnings

(1) Suspension of Public Transportation
All classes, including final exams, will be cancelled if one of the following three cases applies:

① JR West (Kobe Line) suspends service.
② Hankyu Railways (Kobe Line) and Hanshin Electric Railways suspend service at once.
③ Kobe City Bus #16 and #36 suspend service at once.

However, if the public transportation resumes operation, the following rule applies:

① Resume operation by 6 am class will start from the 1st period
② Resume operation by 10 am class will start from 1 pm
③ Resume operation by 2 pm class will start from 5 pm
All classes, including regular exams, will be cancelled if the Japan Meteorological Agency (JMA) releases a "Thunderstorm", "Snow Storm" or "Storm" Warning for Kobe city or wide area including Kobe city.

Please note that heavy rain warning does not apply to cancellation of classes. However, if the warning is lifted, the following rule applies:

1. When lifted by 6 am class will start from the 1st period
2. When lifted by 10 am class will start from 1 pm
3. When lifted by 2 pm class will start from 5 pm

Note: 1. Please check for information regarding public transportation operation and weather warnings using news media such as TV, radio and the Internet.
2. This only applies to the general education classes. For details on your particular faculty/graduate school, read the appropriate section in the "Gakusei-Binran".

Extra-curricular Activity

In addition to the numerous authorized extra-curricular activities, there are also various student clubs and circles, recommended for those who wish to enrich their student life. For details, please call the Student Support Division (078-803-5224).

Here is a partial list of the clubs and circles.

<Culture Clubs> Noh Drama Club, Japanese Chess (Goh) Club, Tea Ceremony and Flower Arrangement Club, Rakugo Club, etc.

<Sports Clubs> Kendo Club, Japanese Archery Club, Judo Club, Karate Club, Aikido Club, etc.

<Cheering Squad> Cheer Group, Wind Orchestra

<Student Association> Society for International Studies, Calligraphy, Computer Club, TRUSS, etc.

<Others> University Press, Broadcasting Club, School Festival Club

For the information of clubs, please visit the following website: http://home.kobe-u.com/dantai/

Account Issued by the Information Science and Technology Center (ISTC) and Wireless LAN (WLAN) Service on Campus

(1) Account
An account Notification Letter will be distributed to you in early April (or October) by the Academic Affairs Section at your affiliated faculty/graduate school. The letter will include your personal account information. Using these IDs, you will gain access to the following services:

- Email service (with a stu.kobe-u.ac.jp address)
- University WLAN (Wi-Fi) service (Wi-Fi is available in most campus locations)
- Access to Computer Labs (iMacs are accessible in campus Computer Labs and PCs are accessible in University Libraries)

For more information visit the ISTC website: http://www.istc.kobe-u.ac.jp/

(2) Important Reminders

- Do not share your account information with others as it is used to authenticate you as a registered user not only at the ISTC but also in the Academic Affairs Section, library system, and others.
- Do not share your password with others. Do not leave your Account Notification Letter or passwords written on a piece of paper in a location accessible to others.
- Do not utilize any of the services for activities other than research, academic, or educational purposes.

* ISTC will monitor sites that are being accessed on a regular basis. If inappropriate use is detected it may result in limitation or termination of your account. Be aware that in some cases, it can lead to disciplinary action.
(3) WLAN Service on Campus
You can access the university network using a WLAN connection through WLAN access points installed on campus. Certification is available with your network ID and password. Please configure your PC’s settings as below. For more information visit the connection setting page (accessible only on the campus network) at the ISTC website: http://www.istc.kobe-u.ac.jp/services/StandardService/WirelessLAN/wireless_lan_manual/index.html

<table>
<thead>
<tr>
<th>Network</th>
<th>Configuration</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSID</td>
<td>KUWifi-x</td>
</tr>
<tr>
<td>Encryption Method</td>
<td>WPA2-AES</td>
</tr>
</tbody>
</table>

②Kobe University CO-OP
The university CO-OP provides students with various services. You can buy books and daily necessities at one of its stores; eat at one of its cafeterias; ask for assistance in finding an apt. or a part-time job; make travel arrangements and apply for insurance at the CO-OP. You must first pay 5,000 yen to become a member of the university CO-OP. This money will be reimbursed to you when you file for severance before returning to your home country. As a member, you will get a discount when purchasing books and PCs. You can join at any of the CO-OP operated stores on campus. For more information visit the website: http://www.kucoop.jp/index.html

③Other Warnings
1. Prohibited to possess drugs, etc.
   It is a serious crime in Japan to possess, use and sell any type of drug, e.g., marijuana and MDMA (ecstasy). Drug abuse will not only ruin your student life but possibly your entire life. Drug abuse may cause such psychoneurotic disorders as hallucination, delusion, and abnormal behavior. It has a devastating impact on your personality. Please never have any contact with prohibited drugs.

2. Cults
   As you may have read in the newspapers, there are some cults who pretend to be friendly sports or art clubs operating on or near our campus. They behave in a friendly manner and ask you to join their “activities” without revealing what they really do. They wait for an opportunity to take you to their office and gradually brainwash you. Once you join such cults, you waste your precious time and may have to bear tremendous mental, physical and economic burden. Please be aware of such solicitation. When you realize that they are cult members, refuse them firmly and immediately inform the Academic/Student Affairs office of your Faculty/Graduate School, the International Exchange Division of the International Affairs Department, or the Student Support Division of the Student Affairs Department.

3. Traffic Accident Notification
   Please obey traffic rules and try not to get into traffic accidents. If you do get into a traffic accident, please notify the office of your Faculty/Graduate School as soon as possible.

4. Drinking and Smoking
   Drinking and smoking under the age of twenty are prohibited in Japan. Incidents of acute alcohol poisoning in particular are increasing. Do not force others or allow yourself to drink alcohol excessively.
Career Support
The University provides employment support for students; mainly at the Career Center, and at each Faculty/Graduate School. In addition, the Kobe University Center for International Education (CIE) holds a Global Job fair once a year and Global Career Seminar 8 times a year for international students. Feel free to visit the Career Center or the appropriate section of each Faculty/Graduate School where various materials related to career formation and employment are available. For further information, please visit the following webpage:
http://www.career.kobe-u.ac.jp (Japanese only)

Harassment Consultation Desk
If you feel you have been harassed in any way, we encourage you to consult a counselor at the Harassment Consultation Desk. You may also talk to the “Mental Health Consultation Desk” at the Medical Center for Student Health. There is also an Advice Service for International students at the Kobe University Center for International Education (CIE), for details read section 7-②. Whatever the problem is, you should not take it all on yourself. Your privacy is ensured when using the services listed above.
For Harassment Consultation Desk, please visit:
http://www.ofc.kobe-u.ac.jp/info/harassment.html
4. Health

Medical Center for Student Health

Medical Center for Student Health is open to students for a medical examination, first aid, consultation of problems related to both physical and mental health. In case of emergency, students can use the emergency push button phone lines on campus to call the Medical Center for Student Health, 119 (ambulance), academic affairs section and the guard’s room.

(1) Medical Examination

Medical Center for Student Health conducts following Medical Checkups with an aim to protect the health of all students and staff through early detection / early cure.

If the Checkup detected an ailment, Medical Center for Student Health will consult with you and refer you to a hospital for further examination.

<Annual Medical Checkup>

In Japanese universities, all students (including international students) are required by law to have an annual medical checkup.

If you miss the Annual Medical Checkup, you must present the results of an equivalent medical checkup performed at a private clinic or hospital to the Medical Center for Student Health. If you fail to present this, you may not get credits for your classes.

The Medical Center for Student Health can issue medical certificates, which may be required for scholarships, official sport events, etc., based on the results of the Annual Medical Checkup.

<Special Checkup for people working with X-ray, radioisotope and other harmful substances>

This is for students and researchers who work with X-ray, radioisotope, organic solvent and specified chemical substances. The Medical Center for Student Health provides these persons with a special checkup for eyes, skin, blood conditions, etc.

(2) Physical and Mental Health Consultations and Emergency

<Physical Health Consultation and Emergency>

Students can receive first-aid treatment when injured, and consult medical doctors, when they feel under the weather.

<Mental Health Consultation>

Students can talk to counselors and psychoneurological doctors about various worries they may have, at the center.

To ensure availability, especially if you wish to consult a psychoneurological doctor or a counsellor, we do recommend that you make an appointment in advance before coming in.
### Hours of the Center

<table>
<thead>
<tr>
<th>Center</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Medical Center for Student Health</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Rokkodai)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Physical Health Consultation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Mental Health Consultation</td>
<td>○</td>
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</tr>
<tr>
<td><strong>Medical Center for Student Health</strong></td>
<td></td>
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<tr>
<td>(Fukae Branch)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Physical Health Consultation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Mental Health Consultation</td>
<td>○ (9:00~12:00)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Medical Center for Student Health</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Kusunoki Branch)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Physical Health Consultation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Mental Health Consultation</td>
<td>○ (14:00~18:00)</td>
<td>(13:30~19:30)</td>
<td>(17:30~19:30)</td>
<td>(17:30~19:30)</td>
<td></td>
</tr>
<tr>
<td><strong>Physical and Mental Health Consultation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office (Myodani campus)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Physical Health Consultation</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Mental Health Consultation</td>
<td>○ (9:00~12:00)</td>
<td></td>
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</tbody>
</table>

The Medical Center for Student Health (including Fukae and Kusunoki Branches) and the Physical and Mental Health Consultation Office (Myodani campus) are open from Monday through Friday from 9:00 to 12:00 (reception time limit 11:30) and 13:00 to 17:00 (reception time limit 16:30). In case of emergency, do not hesitate to call the Center from 9:00 to 17:00.

Please be careful that the available days and time for Mental Health Consultation in Fukae and Kusunoki Branches and Myodani campus Consultation office are limited. All the students at Kobe University are eligible for Physical Health Consultation and Mental Health Consultation at any of its campuses.
### Nearby Hospitals

We recommend that you are insured by the Japanese National Health Insurance or some other type of health insurance so that you may receive a refund for part of the cost incurred for medical treatment or hospitalization.

<table>
<thead>
<tr>
<th>Specialty</th>
<th>Clinic</th>
<th>Hours</th>
<th>Phone</th>
<th>Address</th>
<th>Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Medicine</td>
<td>Kawara lin</td>
<td>9:00-13:00 16:30-19:30</td>
<td>078-851-2  206</td>
<td>2-12-3 Sumiyoshi Honmachi, Higashi Nada-ku</td>
<td>Tue, Thu PM of Sat</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Ogawa Naika Clinic</td>
<td>9:00-12:00 16:00-19:00</td>
<td>078-805-3  282</td>
<td>10-1-3-101 Nadakitadori Nada-ku</td>
<td>Thu, PM of Sat Female doctor, English available</td>
</tr>
<tr>
<td>gynecology</td>
<td>Kawaguchi Ladies Clinic</td>
<td>9:30-12:30 16:00-19:00</td>
<td>078-881-8   208</td>
<td>La mervelle Building 2F 7-1-30 Iwaya Kita Machi Nada-ku</td>
<td>Wed, PM of Sat Female doctor, English available</td>
</tr>
<tr>
<td>Plastic Surgery</td>
<td>Hagino Seikei Geka</td>
<td>9:30-12:30 15:30-18:30</td>
<td>078-842-7  576</td>
<td>3bangai 1bankan 3F 4-1-3-301-3 Bingo-cho, Nada-ku</td>
<td>Wed, Sat PM The last Wed of each month</td>
</tr>
<tr>
<td>Ophthalmology (Eyes)</td>
<td>Uyama Gan-ka</td>
<td>9:00-12:00 15:30-19:00</td>
<td>078-871-9  875</td>
<td>Rakko Eki-mae Building 3F 3-3-1 Miyayama-cho, Nada-ku</td>
<td>Thu, Sat PM</td>
</tr>
<tr>
<td>Otorhinolaryngology</td>
<td>Iwakura Jibi-inko-ka</td>
<td>9:00-12:30 16:00-19:00</td>
<td>078-822-3  387</td>
<td>WeLv Rakko-michi 1banga 1F 5-3-1 Bingo-cho, Nada-ku</td>
<td>Thu, Sat PM</td>
</tr>
<tr>
<td>Dermatology (Skin)</td>
<td>Nishino Hifuka Clinic</td>
<td>9:30-12:30 16:00-19:00</td>
<td>078-806-1  112</td>
<td>Rakko Eki-mae Building 5F 3-3-1 Miyama-cho, Nada-ku</td>
<td>Thu, Sat PM</td>
</tr>
<tr>
<td>Dentistry</td>
<td>Takahashi Shika</td>
<td>9:00-12 14:30-18:30</td>
<td>078-871-6  545</td>
<td>3-3-29 Miyama-cho Nada-ku</td>
<td>Thu, Sat PM</td>
</tr>
<tr>
<td>All Areas</td>
<td>Rokko Hospital</td>
<td>8:00-11:30</td>
<td>078-851-8  558</td>
<td>5-1 Tsuchiyama-cho, Nada-ku</td>
<td>Sat</td>
</tr>
<tr>
<td></td>
<td>Internal Medicine; Surgery</td>
<td>13:00-16:00</td>
<td>078-851-8  558</td>
<td>Call before going. Time may vary by clinical specialty,</td>
<td>Call before going. Time may vary by clinical specialty,</td>
</tr>
<tr>
<td></td>
<td>Plastic Surgery (Only Thu)</td>
<td>13:00-16:00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Nishi Hospital</td>
<td>9:00-12:00 16:00-19:00</td>
<td>078-821-4  151</td>
<td>3-2-18 Bingo-cho Nada-ku</td>
<td>Sat PM</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3-2-18 Bingo-cho Nada-ku</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Areas</td>
<td>Kaisei Hospital</td>
<td>8:30-11:30</td>
<td>078-871-5  201</td>
<td>3-11-15 Shinhara Kita Machi, Nada-ku</td>
<td>*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Call before going. Time may vary by clinical specialty,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Areas</td>
<td>Kobe University Hospital</td>
<td>8:30-11:00</td>
<td>078-322-5111</td>
<td>7-5-2 Kusunoki-cho, Chuo-ku</td>
<td>Sat</td>
</tr>
<tr>
<td></td>
<td>International Patient Center</td>
<td>078-322-5111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All Areas</td>
<td>Kobe Medical Center</td>
<td>8:30-11:00</td>
<td>078-791-5213</td>
<td>3-1-1Nishi-Ochiai, Suma-ku</td>
<td>Sat</td>
</tr>
</tbody>
</table>

*Also search the Hyogo International Association website for medical services in other foreign languages([http://www.hyogo-ip.or.jp/living_guide/en](http://www.hyogo-ip.or.jp/living_guide/en))

*Please also see more useful information on the page 34.*
③ Control and Prevention of Infectious Diseases

(1) Submission of a certificate demonstrating inoculation and an antibody test against measles and rubella:
Kobe University has implemented the Measles and Rubella Registration Policy, and all newly enrolled Kobe University students must submit one of the following three certificates (①, ②, or ③) to prevent a possible outbreak of measles and rubella on campus.

Please note that students admitted into the following schools should submit either ① or ③:
School of Medicine (Faculty of Medicine and Faculty of Health Sciences), the Graduate School of Medicine, or the Graduate School of Health Sciences.

① A vaccination certificate to prove that you were inoculated against measles and rubella (twice each).
② A vaccination certificate to prove that you were inoculated with measles and rubella vaccines each within the last five years (since April 2013).
③ An antibody certificate verifying that you have sufficient antibody titer in your blood (refer to the chart next page) to prevent the development of measles and rubella, based on the results of an antibody test performed within the last five years (since April 2013).

* For ① and ②, it can be a combined vaccine of measles and rubella vaccines (e.g., MR vaccine).
* For ① and ②, the certificate must be issued by an accredited medical institution, and state the type of vaccine and the date of inoculation.

* For ③, the certificate must specify the measuring method and the measured values of antibody titer in your blood (refer to the next page), and it must satisfy the judging standard listed in the chart. A blood test report sheet itself can be accepted for submission.
  If the antibody titer in your blood is insufficient, you must receive the necessary vaccination, and submit either ① or ②.

* You may submit a combination of ①, ②, and ③ (e.g., ① for measles, and ③ for rubella).

* If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g., illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.

<Submission Period and Place of Submission>

- All successful undergraduate and graduate applicants enrolling in April (except the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):
  Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during your routine medical check-up scheduled for early April.

- All successful graduate applicants enrolling in April (the Graduate School of Medicine, the Graduate School of Health Sciences, and the Graduate School of Maritime Sciences):
  Submit the certificate by April 13 to the following:
  Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.
  Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).
  Students of the Graduate School of Maritime Sciences should submit directly to the Medical Center for Student Health, Fukae Branch.
  Please note that medical check-ups for students enrolling in the following schools in April take place on different dates on their own campuses than the aforementioned routine medical check-up schedule.
  The schools are the Graduate School of Medicine, Graduate School of Health Sciences, and the Graduate School of Maritime Sciences.

- Successful applicants enrolling in October:
  Submit the certificate when you register at the Medical Center for Student Health (Rokkodai) during the routine medical check-up scheduled for mid-late October.

(2) Submission of a certificate demonstrating inoculation and an antibody test against epidemic parotiditis and chickenpox (Only for successful applicants enrolling in the School of Medicine including both the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine; and the Graduate School of Health Sciences):
In addition to the measles and rubella certificate, successful applicants enrolling in the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences, are also required to submit a certificate regarding epidemic parotiditis and chickenpox. A designated form for the certificate is available at the Academic Affairs Section.

The certificate must state that either you were inoculated against epidemic parotiditis and chickenpox (twice each after one year of age), or verify that you have sufficient antibody titer in your blood to prevent development of epidemic parotiditis and chickenpox based on an antibody test performed within the last five years (since April 2013).

If the antibody titer in your blood is insufficient, you must receive a necessary vaccination (twice each after one year of age), by the due date for the certificate submission.

If the antibody titer level is below requirements, yet you cannot be inoculated with vaccines for some reason (e.g., illness or body composition), please submit an official document (for example, a certificate issued by the doctor) explaining why.
Submission Period and Place of Submission

Successful undergraduate and graduate applicants enrolling in April
(Only for the School of Medicine including the Faculty of Medicine and the Faculty of Health Sciences; the Graduate School of Medicine, and the Graduate School of Health Sciences):
By end of July of your first year, submit the certificate to the following:
- Students of the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences) should submit directly to the Medical Center for Student Health (Rokkodai).
- Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.
- Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).
(Attention: For those who are enrolled in the School of Medicine but miss the submission deadline, you may not be able to participate in the initial on-site clinical training program etc.)

Successful graduate applicants enrolling in October
(Only for the Graduate School of Medicine and the Graduate School of Health Sciences):
Submit the certificate by end of December of your first year to the following:
- Students of the Graduate School of Medicine should submit directly to the Medical Center for Student Health, Kusunoki Branch.
- Students of the Graduate School of Health Sciences should submit directly to the Physical and Mental Health Consultation Office (Myodani Campus).

Measuring Methods and Judging Standards for Protective Antibodies in Blood

<table>
<thead>
<tr>
<th>Measuring Method</th>
<th>Judging Standard</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IgG — EIA method</td>
<td>8.0 ≤ (16.0 ≤ )</td>
<td>Positive by one of these three methods.</td>
</tr>
<tr>
<td></td>
<td>positive</td>
<td></td>
</tr>
<tr>
<td>PA method</td>
<td>128x ≤ positive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(256x ≤ )</td>
<td></td>
</tr>
<tr>
<td>NT method</td>
<td>4.0x ≤ positive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(8x ≤ )</td>
<td></td>
</tr>
<tr>
<td></td>
<td>positive</td>
<td>For the School of Medicine (both the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences: Positive result by one of these three methods, and must achieve values shown in brackets.</td>
</tr>
<tr>
<td>Rubella</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HI method</td>
<td>32x ≤ positive</td>
<td>Positive result by one of these two methods. (HI method is recommended)</td>
</tr>
<tr>
<td>IgG — EIA method</td>
<td>8.0 ≤ positive</td>
<td></td>
</tr>
<tr>
<td>Epidemic Parotiditis (Mumps)</td>
<td></td>
<td>Only for the following schools: School of Medicine (Faculty of Medicine, Faculty of Health Sciences), Graduate School of Medicine, and Graduate School of Health Sciences</td>
</tr>
<tr>
<td>IgG — EIA method</td>
<td>4.0 ≤ positive</td>
<td>Positive result by one of these four methods (IgG — EIA method is recommended)</td>
</tr>
<tr>
<td>Chickenpox</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IgG — EIA method</td>
<td>4.0 ≤ positive</td>
<td></td>
</tr>
<tr>
<td>IAHA method</td>
<td>4-fold ≤ positive</td>
<td></td>
</tr>
<tr>
<td>NT method</td>
<td>4-fold ≤ positive</td>
<td></td>
</tr>
<tr>
<td>Antigen skin test</td>
<td>5mm ≤ positive</td>
<td></td>
</tr>
</tbody>
</table>

Make sure the above methods are followed when the antibody titer is measured in your blood. The protective antibody value differs according to the measuring method used. Please note that the judging standards are higher than the usual standards used at medical institutions.

- Students who wish to enter the School of Medicine (the Faculty of Medicine and the Faculty of Health Sciences), the Graduate School of Medicine, and the Graduate School of Health Sciences should be aware that they are required to have an even higher level of protective antibody values listed in brackets against measles.
- When you visit a doctor at a medical institution, make sure you present this guidebook so your doctor can issue the necessary certificate(s). (Please make sure you confirm with your doctor the measuring methods and judging standards when measuring the antibody titer in your blood.)

* Points to Consider when Submitting a Certificate:
① Please submit the original certificate and one set of copies (A4 size).
② If the certificate is written in a language other than Japanese or English, please attach a document that shows either a Japanese or English translation.
(3) Database Registration and Issuance of Registration Card
All students who submit one of the three certificates listed above will be registered in the Kobe University Measles and Rubella Database and will be issued a Registration Card (card size).

(4) Students with the Registration Card
Students who have this Registration Card may come on campus and attend classes even if there is a threat of a measles or rubella outbreak or its spreading on or in the vicinity of Kobe University which leads to suspension of classes (including warnings to stay off campus). This card also entitles students to participate in activities outside the curriculum including practical training and athletic events even during the outbreak of measles or rubella.
For further information, please refer to:
Medical Center for Student Health, Kobe University Tel: 078-803-5245
Student Support Division, Student Affairs Department, Kobe University Tel: 078-803-5219

④ Prevention of other Infectious Diseases

(1) Tuberculosis
The number of tuberculosis cases has decreased today in Japan. However if it is not detected in time, there is a great risk that family and others around the patient may be infected. Left untreated, it can be fatal. It is important to have a checkup once a year.
The Medical Center for Student Health provides an annual medical checkup. Students are required to undergo the checkup when they are notified by the Medical Center for Student Health.

(2) Sexually Transmitted Diseases
Sexually Transmitted Diseases affect not only the infected person but also his or her family and descendants. Local public health centers and medical institutions provide services for early detection of such diseases. Free, anonymous, confidential telephone counseling and testing for HIV infection and disease are available at the local public health centers.

< HIV Telephone consultation >
The consultation is in Japanese. If you do not understand Japanese, you should engage an interpreter or contact the Hyogo International Association Information (Tel 078-382-2052).
・Consultation Time: 2nd Thu. 13:00 - 17:00
・Place: Hyogo Prefecture Consultation Center
・Telephone Number: 078-360-4946

< HIV test >
The public health centers in Hyogo Prefecture give free and anonymous HIV testing. People who are uncertain if they may be infected with HIV (or have reason to believe they are) should undergo an examination.

(3) Vaccination
If you wish to get vaccinations including diphtheria, pertussis, measles, and Japanese encephalitis, please consult with a medical institution which provides vaccinations.
5. Residence

① Kobe University Residential Facilities
The permitted period of residence is limited to 1 year for single room and 3 years for couple and family rooms.

(1) Kobe University International Residence
The Kobe University International Residence, located on Port Island, was built in March 1981 as a residence hall for international students and researchers. In March 1986, a new annex was built. In March 2014 both buildings were totally renovated.

The five-story reinforced concrete facility has 109 single rooms, 8 married couple rooms, and 4 family rooms. All rooms have unit bath, toilet, sink, and air-conditioner.

The monthly fees for the International Residence (as of April 2018) are as follows:
- Single room D type: ¥18,000
- Single room E type: ¥21,000
- Married couple’s room: ¥45,000
- Family room: ¥49,000

Additional costs are required for utilities, electricity, water, and a cleaning fee to ready the room for the next occupant.

Common facilities:   Common room, laundry, library, Japanese-style (tatami) room, meeting room
Individual facilities for:
  (Single)             Bed, wardrobe (except D type), desk, chair, shoe box, desk lamp, IH hob, mini-refrigerator.
  (Married couple)    Bed, wardrobe, desk, chair, shoe box, desk lamp, refrigerator, IH hob, microwave, cupboard, dinner table and chairs, living room sets, washing machine, dryer.
  (Family)            Bed, wardrobe, desk, chair, shoe box, desk lamp, refrigerator, IH hob, microwave, cupboard, dinner table and chairs, living room sets, washing machine, dryer, child bed, child desk and chair.

Commute:       Commuting to Kobe University requires 40-50min. (on average) using the port-liner and train.
Application:    Apply at the International Exchange Division and your respective faculty in July and January.

(2) Kobe University Sumiyoshi International Student House
The Kobe University Sumiyoshi International Student House was built in March 1997 to provide a good environment for study and to promote international exchange.

The five-story reinforced concrete facility is a residence where Japanese and international students live and study together. There are 47 single rooms in the residence available for international students only. The monthly fee is 4,700 yen (as of April 2018); however, additional costs are required for utilities, electricity, water, gas, a cleaning fee to ready the room for the next occupant and resident council membership.

Common facilities:   Meeting room, kitchen, shower and bath, laundry.
Individual facilities:   Desk, chair, bookshelf, bed, locker, shoe box, toilet, air-conditioner, IH hob, mini-refrigerator, internet socket.

Commute:       Commuting to Kobe University requires 40-50min (on average) either on foot or by bus and train.
Application:    Apply at the International Exchange Division and your respective faculty in July and January.

(3) Kobe University Sumiyoshi Residence (men’s dormitory)
The Kobe University Sumiyoshi Residence was built in October 1960 to provide a study-friendly environment for residents. The renovation of all the rooms was completed in March 2014. All rooms have unit bath, toilet, sink, and air-conditioner.

The four-story reinforced concrete facility is a residence where Japanese and international students live and study together. There are 15 single rooms in the residence available for international students only. The monthly fee is 18,000 yen (as of April 2018); however, additional costs are required for utilities, electricity, water, gas, a cleaning fee to ready the room for the next occupant and resident council membership.

Common facilities:   Study room, training room, laundry, library, meeting room.
Individual facilities: Desk, chair, folding bed, wardrobe, IH hob, mini-refrigerator shoe box, internet socket.

Commute: Commuting to Kobe University requires 40-50 min (on the average) either on foot or by bus and train.

Application: Apply at the International Exchange Division and your respective faculty in July and January.

(4) Joshi-Ryo (women’s dormitory)
The Kobe University Joshi-Ryo was built in October 1960 to provide a good environment for studying. It was renovated in 2012. All rooms have unit bath, toilet, and air-conditioner. The four-story reinforced concrete facility is a residence where Japanese and international students live and study together. It includes 11 rooms for international students. The monthly rent costs 18,000 yen as of April 2018. In addition to the rent, a common-area charge, utilities, a resident council membership fee, and an entrance charge (a one-off payment made when first entering the dormitory) are required.

Common Facilities: Study room, laundry room, meeting room
Room Furnishings: Desk, chair, folding bed, wardrobe, mini-kitchen (with induction heating cooktop and mini-fridge), shoe box, plug socket for internet connection
Commute: 40-50 min. either on foot or by bus and train
Application: Apply at the Academic/Student Affairs Section of the respective faculties in July and January.

(5) International House (Fukae area)
There are 8 couple rooms and 3 family rooms for international students. Each room has a unit bath, toilet, sink, and air conditioner. The monthly fee is as follows (As of April 2018):
Married couple room: ¥9,500 Family room: ¥11,900
Students must pay the charges for electricity, water, gas, and cleaning fee to ready the room for the next occupant.

Individual facilities for:
(Married couple) Refrigerator, dryer, cupboard, washing machine, bed, dinner table and chairs
(Family) Refrigerator, dryer, washing machine, cupboard, telephone, bed, childbed, dinner table and chairs, bookshelf, desk, chair, child desk and chair.
Commute: 50 min to Rokkodai campus by train and bus. 8 min walk to Fukae campus.
Application: Apply at the International Exchange Division and your respective faculty in July and January.

(6) Hakuo Dormitory (Fukae Area)
There are 20 single rooms in the residence available for international students only (9 rooms for male, 2 rooms for female). One unit consists of four separate rooms. The monthly fee is 5,900 yen. (As of April 2018) Additional costs are required for utilities, electricity, water, gas, and resident council membership.

Common facilities (inside of the unit): Meeting room, kitchen, bath, washroom, laundry
Individual facilities: Desk, bookshelf, chair, bed, bedclothes, wardrobe, air-conditioner, toilet, internet socket
Commute: 50 min to Rokkodai campus by train and bus. 8 min walk to Fukae campus.
Application: Apply at the International Exchange Division and the respective faculty in July and January.
(7) Kokui Residence
Kokui Residence was built in 1966 as the Japanese male students’ residence. It has been reinforced with earthquake-resistant construction and reopened as the international and Japanese students unisex residence in October 2011. The five-story reinforced concrete facility has 111 rooms for international students. The monthly fee is 18,000 yen (as of April 2018); however, additional costs are required for utilities, electricity, water, gas, a cleaning fee to ready the room for the next occupant. Common facilities: Study room, meeting room, Japanese style room, laundry Individual facilities: Bath, toilet, air-conditioner, folding bed, desk, chair, wardrobe, shoe box, IH hob, mini-refrigerator, internet socket
Commute: 30~40 min to Rokkodai campus on foot or by bus.
Application: Apply at the International Exchange Division and your respective faculty in July and January

③ Private Dormitories and Residences
The following are dormitories and residences managed by private organizations for international students. These are usually determined by evaluating submitted documents and by conducting an interview. Because of the popularity of these residences, not all applicants are accepted.

<table>
<thead>
<tr>
<th>Name of Dormitory (Location)</th>
<th>No. of Rooms</th>
<th>Eligibility</th>
<th>Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kobe University Tsurukabuto House (A shared house) (Nada-ku, Kobe)</td>
<td>5 Single Rooms for Male</td>
<td>International undergraduate, graduate, or research students</td>
<td>Single Room: ¥29,000 ~ ¥35,000&lt;br&gt;Common service fee: ¥8,000 (utilities included)&lt;br&gt;Cleaning fee: ¥10,000</td>
</tr>
<tr>
<td>Hyogo International Students House (Chuo-ku, Kobe)</td>
<td>38 Married Couple’s Rooms 159 Single Rooms</td>
<td>International students registered at universities, junior colleges, technical colleges, and special training colleges in Hyogo Prefecture.</td>
<td>Couple’s Room: ¥35,000&lt;br&gt;Single Room: ¥35,000&lt;br&gt;Admission fee: ¥70,000 (couple), ¥35,000 (single)</td>
</tr>
<tr>
<td>Kinoshita Kinen Jigyo Kobe Students’ Dormitory (Motomachi, Chuo-ku, Kobe)</td>
<td>80 Single Rooms for Male, 64 Single Rooms for Female</td>
<td>International undergraduate and graduate students registered at Kobe University, and other designated universities. *except kokui and seifu-haken</td>
<td>Gratis</td>
</tr>
<tr>
<td>Kinoshita Kinen Jigyo Ashiya Female Residence (Hirata-cho, Ashiya)</td>
<td>8 Single Rooms</td>
<td>Same as above</td>
<td>Gratis</td>
</tr>
<tr>
<td>Kinoshita Kinen Jigyo Ashiya-Hama Male Residence (Hirata-cho, Ashiya)</td>
<td>12 Single Rooms</td>
<td>Same as above</td>
<td>Gratis</td>
</tr>
<tr>
<td>Kinoshita Kinen Jigyo Koshien Female Residence (Koshien, Nishinomiya)</td>
<td>18 Single Rooms</td>
<td>Same as above</td>
<td>Gratis</td>
</tr>
<tr>
<td>Kinoshita Kinen Jigyo Shogaku Male Residence (Kano-cho, Chuo-ku, Kobe)</td>
<td>20 Single Rooms (2 for each country)</td>
<td>Same as above</td>
<td>¥23,000, +¥50,000 as Entrance charge on admission&lt;br&gt;Utilities (actual cost)</td>
</tr>
</tbody>
</table>

* kokui: Japanese government scholarship student<br>*seifu-haken: home country’s government scholarship student

Other company dormitories and residences, such as those provided by the Corporate Friendship Network for Foreign Students, are also available. Information on housing availability is sent to the International Exchange Division and the respective faculties.
Public and Private Housing

(1) Private Housing
To rent a private apartment in Japan, one may have to first pay a security deposit and key money (2 to 4 months rent) in addition to the monthly rent. A guarantor is also required. To check for housing information on the Internet, visit the Kobe University Coop homepage: (http://www.kucooop.jp/travel/room-info.html) or go directly to a real-estate agency nearby.

KOBE UNIVERSITY Student Apartment Search System
This is the information retrieval system operated by National Student Information Center (Nasic) for Kobe University’s international students. Please visit the website through Kobe University’s homepage: http://www.kobe-u.ac.jp/en/international-students/current/housing-information.html
They can respond to inquiries in five languages (Japanese, English, Chinese, Korean and Vietnamese.) All Information available in this system is attributed to Nasic and has no relation to Kobe University. For any inquiries concerning apartments or applications, please contact Nasic.

(2) Guarantor
If a guarantor cannot be found, the chief of International Exchange Division will serve as an institutional guarantor, provided that the student enrolls in [Comprehensive Renter’s Insurance for Foreign Students Studying in Japan] (※2) and Covenant* is added to the lease contract. If you are considering requesting this service, first ask your real-estate agency whether an institutional guarantor is acceptable, and contact the office of International Student Division before signing a lease contract.

*Covenant
1. The Joint Guarantor shall take all responsibilities based on the accompanying rental agreement for the enrolled period of the foreign student who is the lessee named in the rental agreement and who also belongs to Kobe University, and who has a study visa. If the lessee has housemates (excluding his/her spouse and other family members), the said housemates must meet the same previously mentioned requirements for the lessee - enrollment at Kobe University and possession of a student visa.
2. The Joint Guarantor shall serve notice to the Lessor when the above-mentioned status of foreign student is no longer valid. With such notice having reached the Lessor, all responsibilities of the Joint Guarantor shall cease.
3. The Joint Guarantor shall assume the responsibility of paying any debts owed to the lessee and housemates (excluding his/her spouse and other family members) within the scope of insurance specified under the “Comprehensive Renters’ Insurance for Foreign Students Studying in Japan (Japan Educational Exchanges and Services)”.

(3) Comprehensive Renter’s Insurance for Foreign Students Studying in Japan(※2)
To acquire the institutional guarantee, students must enroll in Comprehensive Renter’s Insurance for Foreign Students Studying in Japan. The enrollment procedure is conducted at International Exchange Division, the fees are ¥4,000 for one-year-term, and ¥8,000 for two-year-term. Half-year-term extension is available at ¥2,000 (should be paid within indemnity period). For more information, please visit the Japan Education Exchange and Services website (http://www.jeess.or.jp/crifs/).

Glossary of Words used in regards to Renting an apartment

(1) Security deposit (Shiki-kin)
Shiki-kin is a security deposit paid on renting an apartment. When you vacate the apartment, the landlord usually takes a certain amount of Shiki-kin, which is called Shiki-biki, and the rest of Shiki-kin will be returned to you. If you fall behind in your rent payment, or you destroy/damage something in the apartment, a greater amount will be deducted from Shiki-kin.

The amount which will be returned after vacating the apartment = Shiki-kin – Shiki-biki – repairing fees

— 21 —
Key money (*Rei-kin*)

*Rei-kin* or “gratitude money” is the amount paid to the landlord when you first rent the apartment. It is usually equivalent to one or two months’ rent and will not be returned when you vacate the apartment.

Deposit (*Tetsuke-kin*)

*Tetsuke-kin* is a deposit when you rent an apartment. Once you pay a deposit on the apartment no one else can rent it. If you officially sign the lease agreement, *Tetsuke-kin* will be incorporated in the *Shiki-kin*. If you do not sign the agreement, you forfeit the *Tetsuke-kin*.

Common-area charge (*Kyoueki-hi*)

*Kyoueki-hi* is a monthly payment for costs of electricity and cleaning of such common area as the entrance and hallways of the apartment complex.

Commission charge (*Tesseu-ryo*)

*Tesseu-ryo* is a commission for the private real-estate agent who successfully helped you rent the apartment. The maximum set by the Japanese law is the equivalent to a month’s rent and this is usually the amount required.

Guarantor (*Rentai-Hoshonin*)

In Japan, a guarantor is usually required to rent an apartment. If any events happen to the debtor (=renter), the guarantor will bear a full responsibility instead of the debtor (=renter).

*Try at all costs to avoid causing problems for the guarantor.*

Advanced Deposit (*Mae-yachin*)

*Mae-yachin* is to pay the next month’s rent by the end of the previous month. A renter should be aware that this *mae-yachin* (advanced deposit) system is adopted in most of the Japanese private housings. Therefore, the renter needs to inform the landlord of his/her leaving more than a month in advance, otherwise, he/she will be charged for the extra rent.

When Moving within Japan

When you move to a new residence, you must submit a Change-of-Address Notice to the person in charge of your Faculty/Graduate School and the guarantor.

1. Contact the Landlord
   When you decide to leave an apartment or leave Japan, please inform the landlord one to two months prior to the moving date. If you delay, you may have to pay another month’s rent.

2. Notification of Moving out/in
   If you move to a new city, you need to fill out a “notification of moving out” at the municipality where you used to live, and submit it to your new municipality together with your “moving-in” application within 14 days of the move. (If you move within the same ward/city, “notification of moving out” is not needed.)

3. National Health Insurance
   When you move out of the ward/city, you should return your national health insurance card to the ward/city office where you lived, and apply for a new card at the ward/city office of your new residence within 14 days of your move.

4. Mail
   In order to have your mail forwarded to your new address (within Japan), please submit the change of address notification to your nearest post office. Be sure to bring some kind of ID and your seal (*inkan*) with you.
6. Scholarships

1. Various Private Scholarships

The following scholarships are available to privately financed students (excluding Foreign Government Scholarship Students). Selection for awards is based on academic record, character, and other factors. Information is posted on the notice board of the International Exchange Division and each faculty. Please visit Kobe University website to obtain information on scholarships.

http://www.kobe-u.ac.jp/international/student/scholarship/index.html

Please note that you can only apply for one scholarship at a time.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Eligibility</th>
<th>Country</th>
<th>Monthly Stipend</th>
<th>Duration</th>
<th>Apply in</th>
<th>No. of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>KDDI Foundation</td>
<td>M, D</td>
<td></td>
<td>¥100,000</td>
<td>0.5～1 year</td>
<td>Jun.</td>
<td>0</td>
</tr>
<tr>
<td>Rotary Yoneyama Memorial Foundation, Inc. Scholarship</td>
<td>M, D1, D2</td>
<td></td>
<td>¥140,000</td>
<td>Up to 2 years</td>
<td>Aug.</td>
<td>8</td>
</tr>
<tr>
<td>Japan-Taiwan Exchange Association (apply directly to institution)</td>
<td>M</td>
<td>Taiwan</td>
<td>¥144,000</td>
<td>Shortest period until completion</td>
<td>Aug.-Oct.</td>
<td>3</td>
</tr>
<tr>
<td>D</td>
<td></td>
<td></td>
<td>¥145,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nitori International Scholarship Foundation (apply directly to institution)</td>
<td>Above U3, M</td>
<td></td>
<td>¥110,000</td>
<td>1 year</td>
<td>Aug.-Oct.</td>
<td>2</td>
</tr>
<tr>
<td>Teijin Kumura Scholarship</td>
<td>D (Natural Sciences)</td>
<td></td>
<td>¥60,000</td>
<td>Shortest period until completion</td>
<td>Aug.</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>M (Natural Sciences)</td>
<td></td>
<td>¥50,000</td>
<td></td>
<td>Jan.</td>
<td>0</td>
</tr>
<tr>
<td>Hyogo Taiwanese Association in Japan (apply directly to institution)</td>
<td>U, M, D</td>
<td>Taiwan</td>
<td>¥120,000/year</td>
<td>1 year</td>
<td>Sep.</td>
<td>0</td>
</tr>
<tr>
<td>Honjo International Scholarship Foundation (apply directly to institution)</td>
<td>M, D</td>
<td></td>
<td>¥150,000</td>
<td>Shortest period until completion</td>
<td>Sep.-Oct.</td>
<td>1</td>
</tr>
<tr>
<td>Scholarship Name</td>
<td>Level</td>
<td>Country/Region</td>
<td>Amount</td>
<td>Duration</td>
<td>Application Deadline</td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Heiwa Nakajima Foundation</td>
<td>U, M, D</td>
<td></td>
<td>¥100,000</td>
<td>1 year</td>
<td>Sep. 1</td>
<td></td>
</tr>
<tr>
<td>Fujii International Scholarships Foundation</td>
<td>U, M, D</td>
<td>Asia</td>
<td>¥50,000</td>
<td></td>
<td>Sep. 1</td>
<td></td>
</tr>
<tr>
<td>Toyota Tsusho Corporation International Student Scholarship</td>
<td>U3</td>
<td></td>
<td>¥100,000</td>
<td>2 year</td>
<td>Sep. 0</td>
<td></td>
</tr>
<tr>
<td>Watanuki International Scholarship Foundation</td>
<td>M, D</td>
<td>Asia Pacific countries</td>
<td>¥150,000</td>
<td>1 year</td>
<td>Sep. 2</td>
<td></td>
</tr>
<tr>
<td>JT Asia Scholarship</td>
<td>M, D</td>
<td>Asia</td>
<td>¥150,000</td>
<td>Up to 2 years</td>
<td>Sep. 0</td>
<td></td>
</tr>
<tr>
<td>Niwa Uichiro Scholarship (apply directly to institution)</td>
<td>M,D</td>
<td>China</td>
<td>¥70,000</td>
<td>1 year</td>
<td>Sep. 0</td>
<td></td>
</tr>
<tr>
<td>Horita Scholarship Foundation</td>
<td>U, M, D</td>
<td></td>
<td>¥80,000</td>
<td>Up to 2 years</td>
<td>Sep. 0</td>
<td></td>
</tr>
<tr>
<td>ITO Foundation for International Education Exchange (apply directly to institution)</td>
<td>M</td>
<td></td>
<td>¥180,000</td>
<td>Up to 2 years</td>
<td>Oct. 1</td>
<td></td>
</tr>
<tr>
<td>Seiho Scholarship</td>
<td>U3, M1</td>
<td>Asia</td>
<td>¥100,000</td>
<td>2 years</td>
<td>Oct. 0</td>
<td></td>
</tr>
<tr>
<td>Soroptimist International Scholarship for Female Students</td>
<td>U, M, D</td>
<td></td>
<td>¥100,000</td>
<td>1 year</td>
<td>Oct. 0</td>
<td></td>
</tr>
<tr>
<td>Yonex Sports Foundation (for athletes) (apply directly to institution)</td>
<td>U, M, D</td>
<td></td>
<td>¥50,000</td>
<td>1 year</td>
<td>Oct.-Dec. 0</td>
<td></td>
</tr>
</tbody>
</table>

- U: Undergraduate, M: Master's, D: Doctoral
<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Eligibility</th>
<th>Amount</th>
<th>Duration</th>
<th>Application Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Otsuka Toshimi Foundation (with recommendation from Univ.)</td>
<td>M, D (Medical, Business, Engineering)</td>
<td>Up to ¥2,000,000/year</td>
<td>1 year</td>
<td>Oct. 4</td>
</tr>
<tr>
<td>Otsuka Toshimi Foundation (apply directly to institution)</td>
<td>M, D</td>
<td></td>
<td>1 year</td>
<td>Apr.-May 2</td>
</tr>
<tr>
<td>Kawashima Shoji Memorial Scholarship</td>
<td>Above U3, M, D</td>
<td>¥100,000</td>
<td>Up to 2 years</td>
<td>Oct. 0</td>
</tr>
<tr>
<td>Mitsubishi Corporation Scholarship</td>
<td>Above U3, M, D</td>
<td>¥100,000/¥150,000</td>
<td>Shortest period until completion</td>
<td>Nov. 2</td>
</tr>
<tr>
<td>Kyoritsu International Foundation</td>
<td>U, M, D Asia</td>
<td>¥100,000/¥60,000</td>
<td>Up to 2 years</td>
<td>Nov. 1</td>
</tr>
<tr>
<td>Sato Yo International Scholarship Foundation (Spring)</td>
<td>U1 Asia (Except China, Korea, Taiwan)</td>
<td>¥150,000</td>
<td>Up to 2 years</td>
<td>Nov. 0</td>
</tr>
<tr>
<td>Sato Yo International Scholarship Foundation (Spring)</td>
<td>M1, D</td>
<td>¥180,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sato Yo International Scholarship Foundation (Autumn)</td>
<td>U M, D</td>
<td>¥150,000/¥180,000</td>
<td></td>
<td>Jun. 0</td>
</tr>
<tr>
<td>Scholarship Fund</td>
<td>Eligibility</td>
<td>Country/Area</td>
<td>Amount</td>
<td>Duration</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>Kato Asao International Scholarship Foundation</td>
<td>M, D</td>
<td>Asia</td>
<td>¥130,000 to ¥150,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Fuji Xerox Kobayashi Fund Scholarship</td>
<td>D</td>
<td>Asia Pacific Countries</td>
<td>Up to ¥1,200,000/year</td>
<td>1 year</td>
</tr>
<tr>
<td>Ichikawa International Scholarship Foundation (Spring)</td>
<td>M, D</td>
<td>Asia</td>
<td>¥100,000</td>
<td>2 years</td>
</tr>
<tr>
<td>Ichikawa International Scholarship Foundation (Autumn)</td>
<td>U</td>
<td></td>
<td></td>
<td>1 year</td>
</tr>
<tr>
<td>Ishibashi Foundation (Spring)</td>
<td>M, D</td>
<td>Asia</td>
<td>¥150,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Ishibashi Foundation (Autumn)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kobe Student Youth Center Rokko Scholarship</td>
<td>U, M, D</td>
<td>Asia</td>
<td>¥50,000</td>
<td>1 year</td>
</tr>
<tr>
<td>Kawanishi Memorial ShinMaywa Education Foundation</td>
<td>M2, D2, D3</td>
<td>Asia</td>
<td>¥50,000</td>
<td>1 year</td>
</tr>
<tr>
<td>Senshu Scholarship</td>
<td>U1, M1, D1</td>
<td>East and Southeast Asia</td>
<td>¥100,000</td>
<td>1 year</td>
</tr>
<tr>
<td>Iue Memorial Foundation</td>
<td>M</td>
<td>Asia</td>
<td>¥50,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Scholarship Program</td>
<td>Eligibility</td>
<td>Amount</td>
<td>Duration</td>
<td>Deadline</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>-----------------------------------</td>
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</tr>
<tr>
<td>Kobe International /Sugawara Scholarship</td>
<td>Above U3, M, D</td>
<td>¥80,000</td>
<td>1 year</td>
<td>Feb. 17</td>
</tr>
<tr>
<td>SGH Foudation</td>
<td>U3, M1, D2</td>
<td>¥100,000</td>
<td>2 years</td>
<td>Feb. 0</td>
</tr>
<tr>
<td>Docomo Scholarship for International Students</td>
<td>M1 (Information Processing related Major)</td>
<td>¥120,000</td>
<td>2 years</td>
<td>Feb. 0</td>
</tr>
<tr>
<td>Furuno Scholarship</td>
<td>M1</td>
<td>¥50,000</td>
<td>Up to 2 years</td>
<td>Feb. 1</td>
</tr>
<tr>
<td>Asahi Glass Scholarship Foundation</td>
<td>M1, D1, D2</td>
<td>¥100,000</td>
<td>Shortest period until completion</td>
<td>Feb. 0</td>
</tr>
<tr>
<td>Kobayashi International Scholarship Foundation</td>
<td>U3, M, D</td>
<td>¥150,000</td>
<td>Shortest period until completion</td>
<td>Feb. 2</td>
</tr>
<tr>
<td>Yamaoka Scholarship Foundation</td>
<td>M1, D2 (Engineering, Agriculture, Maritime Sciences)</td>
<td>¥100,000</td>
<td>2 years</td>
<td>Feb. 1</td>
</tr>
<tr>
<td>The Korean Scholarship Foundation</td>
<td>Above U2, M, D</td>
<td>¥25,000, ¥40,000, ¥70,000</td>
<td>1 year</td>
<td>Feb. 1</td>
</tr>
<tr>
<td>Hattori International Scholarship Foundation</td>
<td>U, M, D</td>
<td>¥100,000</td>
<td>Up to 2 years</td>
<td>Feb. 1</td>
</tr>
<tr>
<td>TOBE MAKI Scholarship Foundation (apply directly to institution)</td>
<td>Above U3, M, D</td>
<td>¥50,000</td>
<td>1 year</td>
<td>Mar.-May 1</td>
</tr>
<tr>
<td>Scholarship Name</td>
<td>Category</td>
<td>Country/Region</td>
<td>Amount</td>
<td>Duration</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>----------</td>
<td>-------------------------------------------------------------------------------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>AEON Scholarship</td>
<td>U3, M1</td>
<td>China, Malaysia, Thailand, Taiwan, Indonesia, Vietnam, Laos, Cambodia, Myanmar, Korea</td>
<td>¥100,000 + tuition</td>
<td>2 years</td>
</tr>
<tr>
<td>MHI Scholarship</td>
<td>M</td>
<td>Natural Sciences (only Female)</td>
<td>¥120,000</td>
<td>2 years</td>
</tr>
<tr>
<td>JEES Scholarship</td>
<td>Above U2, M,D</td>
<td></td>
<td>¥30,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>JEES Scholarship (Japanese Language Teaching Competency Test)</td>
<td>U,M,D</td>
<td>Certificate of Japanese Language Teaching Competency Test</td>
<td>¥50,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Yasuda Scholarship Foundation (for athletes)</td>
<td>U1, U2, U3</td>
<td></td>
<td>¥100,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td>JEES Scholarship (Japanese Language Proficiency Test)</td>
<td>U,M,D</td>
<td>Sufficient Japanese Ability</td>
<td>¥50,000</td>
<td>Up to 2 years</td>
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<tr>
<td>JEES Scholarship (Priority Countries)</td>
<td>U,M,D</td>
<td>Designated 73 countries</td>
<td>¥50,000</td>
<td>Up to 2 years</td>
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<tr>
<td>The Mitsubishi UFJ Trust Scholarship Foundation</td>
<td>M,D</td>
<td>ASEAN Country</td>
<td>¥100,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td>Scholarship Foundation</td>
<td>Level</td>
<td>Region</td>
<td>Amount</td>
<td>Period</td>
</tr>
<tr>
<td>-------------------------------------------------------------</td>
<td>-------</td>
<td>---------------------------------</td>
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<td>----------------------</td>
</tr>
<tr>
<td>The Japan Securities Scholarship Foundation</td>
<td>M1</td>
<td>East Asia, Southeast Asia</td>
<td>¥50,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td></td>
<td>D1</td>
<td></td>
<td>¥55,000</td>
<td></td>
</tr>
<tr>
<td>Nishimura International Scholarship Foundation</td>
<td>U3, M1</td>
<td>Southwest, Southeast and East Asia</td>
<td>¥120,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td></td>
<td>D1 (living in Osaka Pref.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Hirose International Scholarship Foundation</td>
<td>U, M, D</td>
<td>Asia</td>
<td>¥150,000</td>
<td>1 year</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fuji Seal Packaging Education and Scholarship Foundation</td>
<td>U3 (Engineering)</td>
<td></td>
<td>¥100,000</td>
<td>2 years</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>JASSO/Honors Scholarship (Spring)</td>
<td>U, M, D, R</td>
<td></td>
<td>¥48,000</td>
<td>1 year</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JASSO/Honors Scholarship (Autumn)</td>
<td>U, M, D, R</td>
<td></td>
<td>¥48,000</td>
<td>6 months</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rural Asia Solidarity Association</td>
<td>R</td>
<td>Asia</td>
<td>¥100,000/ year</td>
<td>1 year</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JGC-S Scholarship Foundation (Type 3)</td>
<td>M,D (Natural Sciences, except Medical)</td>
<td>oil-producing countries of the Middle East, Africa, Central Asia, Southeast Asia, and Mekong region</td>
<td>¥150,000</td>
<td>1 year</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JGC-S Scholarship Foundation (Type 2)</td>
<td>U.M.D.R (Natural Sciences, except Medical)</td>
<td></td>
<td>¥250,000/ year</td>
<td>1 year</td>
</tr>
<tr>
<td>Name of Foundation / Scholarship Fund</td>
<td>Levels</td>
<td>Region</td>
<td>Amount</td>
<td>Time Frame</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>--------</td>
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<td>------------</td>
</tr>
<tr>
<td>Ushio Foudation (apply directly to institution)</td>
<td>M, D</td>
<td>China</td>
<td>¥120,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td>Ajinomoto Scholarship Foundation</td>
<td>M, D</td>
<td>Asia, Africa, South America</td>
<td>¥150,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Nikko Memorial Corporation</td>
<td>U1</td>
<td></td>
<td>¥30,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td>Murata Overseas Scholarship Foundation</td>
<td>U, M, D</td>
<td>Economics, Law, Engineering</td>
<td>¥150,000/year</td>
<td>1 year</td>
</tr>
<tr>
<td>Sojits Foundation for International Exchange</td>
<td>U3, U4, M, D</td>
<td></td>
<td>¥70,000 up to ¥100,000</td>
<td>Up to 2 years</td>
</tr>
<tr>
<td>Hata Toshiharu Scholarship Fund</td>
<td>U, M, D</td>
<td></td>
<td>¥30,000</td>
<td>1 year</td>
</tr>
<tr>
<td>Takikawa Scholarship Foundation</td>
<td>M1, D1</td>
<td></td>
<td>¥30,000 up to ¥33,000</td>
<td>Shortest period until completion</td>
</tr>
<tr>
<td>Hyogo Prefecture Private Foreign Student Scholarship</td>
<td>U, M, D</td>
<td></td>
<td>¥30,000</td>
<td>1 year</td>
</tr>
<tr>
<td>Hyogo Prefecture Private Foreign Student Scholarship (for Asian Developing Countries)</td>
<td>U, M, D</td>
<td>Asia (except China, Korea, Taiwan, Hong Kong, Near and Middle East)</td>
<td>¥30,000</td>
<td>2 years</td>
</tr>
<tr>
<td>The Sumitomo Corporation Scholarship</td>
<td>U4, M2, D3</td>
<td>Vietnam</td>
<td>¥100,000</td>
<td>1 year</td>
</tr>
</tbody>
</table>
Kobe University Int'l Student Support Association Scholarship

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>U,M,D,R</th>
<th>¥100,000/year</th>
<th>1 year</th>
<th>Jun.</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miki Takizo Scholarship Foundation</td>
<td>U1</td>
<td>¥30,000</td>
<td>Shortest period until completion</td>
<td>-</td>
<td>3</td>
</tr>
<tr>
<td>Wako Realty Scholarship</td>
<td>U</td>
<td>¥50,000</td>
<td>2 years</td>
<td>-</td>
<td>1</td>
</tr>
</tbody>
</table>

U: Undergraduates  M: Master’s course students  D: Doctoral course students  R: Research students

*Based on data from FY2017 (including the number of those who continue to receive the scholarship), the amount and availability is subject to change without notice.

② Japanese Government Scholarship ("Monbukagakusho" Scholarship)

※The government may not call for applications depending on the year.
Applications for Japanese Government Scholarships can be made through Japanese embassies and consulates abroad or on the basis of a recommendation by a Japanese university. Privately-financed students in Japan can also apply in the following way:

- Notification: Notices posted in all faculties
- Application time: Around October to November
- Qualifications: Self-financed students with excellent academic records.
  (excluding students granted other scholarships, including by foreign governments.)
  - Undergraduate students: Students under 26 years old (Medical majors: under 28), who are proceeding to their last academic year.
  - Graduate students: Students under 35 years old, currently on a master’s or doctor’s course, or those proceeding to these courses in April of the following academic year.

Scholarship Amount:

<table>
<thead>
<tr>
<th>Undergraduate students</th>
<th>¥120,000*</th>
<th>(AY 2015)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduated students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master’s course</td>
<td>¥147,000*</td>
<td>(AY 2015)</td>
</tr>
<tr>
<td>Doctoral course</td>
<td>¥148,000*</td>
<td>(AY 2015)</td>
</tr>
</tbody>
</table>

*Subject to change.  AY: academic year

③ Extension of Japanese Government Scholarship

If a current recipient of Japanese Government Scholarship is willing to go on to higher education, his/her status may be extended under specific conditions and through proper extension procedures.

- Notification: Notices posted in all faculties
- Application time: October (note: April for those who wish to go on to a more advanced degree that October.)
- Qualifications: Japanese Government Scholarship students with excellent academic records who hope to study in a higher level program.

Please note that application conditions vary depending on which program applicants want to go on (research student → master’s/docotoral student, master’s → doctoral student, undergraduate → master’s student, medical undergraduate → doctoral student).

※ Selection is highly competitive, so not all applications will be successful.
7. Support System for International Students

① Tutors
Each international student is supported by a tutor with the aim of helping and improving the effectiveness of study and research. The tutors are recommended by the academic adviser, and are chosen from students with background knowledge in the field of study of the international student. The period of tutoring is the first two years for undergraduate students and one year for research students. Ask your faculty/graduate school for further information.

② Advice Service for International Students
In the counseling room within the Center for International Education International Student Section, full-time teaching staff will listen and give advice to international students with problems arising in their study at Kobe University and daily life in Japan. Counseling covers a wide range of issues including administrative procedures, relations with teaching staff, scholarships, tuition fees, accommodation, immigration and residence procedures, family issues and health. Most departments at Kobe University also have special staff to conduct international student counseling.

③ Japanese Language Course
The Center for International Education International Student Section offers the following Japanese Language course. If you are interested in taking classes, you must first take an online placement test before the beginning of the semester.
1) Integrated Japanese Language Course
   This course is for international students enrolled at the university who want an introduction to Japanese or to improve their existing level of Japanese. There are 5 levels available from beginners to advanced, students can choose classes to suit their needs and level from a range of classes including Japanese practice, Japanese for special purposes and individual skills classes.
2) Japanese Language and Japanese Studies Course
   This course is for undergraduate students who wish to learn advanced level Japanese and Japanese studies. A range of classes has been created for not only improving Japanese language proficiency in everyday life but also for acquiring knowledge in Japanese on Japan itself by looking at these issues from different perspectives. (It is possible to gain credits for this course as a foreign language subject.)
3) Intensive Japanese Language Course
   This course is mainly for research students who have been selected by their embassies, teacher training program students, and the Japan-Korea Technical Undergraduate Program. It is a 6-month course for students who need intensive training in the Japanese language. This course is designed for students at the entry/beginner level who need to learn basic Japanese for everyday life in Japan and for carrying out their research activities. For students who already have a certain amount of knowledge of the Japanese language, the aim is to build on their existing knowledge and competence in order to become proficient enough in the language to effectively carry out their research. If there is room, self-financed international students and exchange students may also join the course.

④ The Foreign Student Assistance Fund
The Foreign Student Assistance Fund was established to give support to international students studying at Kobe University. Students wishing to apply for financial assistance should contact the International Student Division or the International Student Section in each faculty.

⑤ Truss
Truss is an extracurricular activity group officially approved by Kobe University. Under the philosophy of “think and act with international students”, Truss offers support to international students and manages international exchange activities.
http://truss-newhp.jimdo.com/

⑥ KOKORO-Net in Kobe
KOKORO-Net in Kobe is a volunteer group that works toward offering enjoyable and fulfilling experiences for international students, international researchers and their families.
http://home.kobe-u.com/kokoronet/
Host Family Program
The Host Family Program is available to international students living in Japan. Its purpose is to help students to both integrate and become accustomed to Japanese society and lifestyle. This is a private organization program through which individual students are introduced to host families. Students participate in activities to further cultural understanding.
For further information, please contact the following organization:
Host Families for Foreign Students Communication Center
(c/o Kobe Asian Plaza) Shoes plaza 4F, 7-1-9 Hosoda-cho, Nagata-ku, Kobe 653-0835
Tel (078)646-8127 Fax (078)646-7200

Mitsui Volunteer Network Center
Mitsui Volunteer Network Center is a volunteer network formed by present and former employees of Mitsui Group companies. Members of the Network offer one-on-one support to international students. They provide a variety of support from daily life assistance, Japanese language lessons, to help in understanding of Japanese society, economy, culture and customs.

8. Leaving Japan

Application for Travel Allowance (for Japanese Government Scholarship recipients only)
Japanese Government Scholarship students wishing to return to their home, after the completion of their course, will be provided with an economy class ticket to the closest international airport to their home address. Normally, Kobe University students will be provided with a ticket departing from Kansai International Airport, as it is more economical than departing from Narita International Airport.
An application must be submitted to JASSO through the International Student Section of each faculty by the due date.

Before Leaving Japan
You must complete the following procedures before leaving Japan.
(1) At the University
Please return all cards including a student ID, a library card and a co-op card, to each office.
(2) Other procedures
- Cancel agreements for telephone, electricity, gas, water, internet and apartment.
- Contact to your cosigner
- Return your National Health Insurance Card and Notification of Moving Out of Japan to the city/ward office
- Request a lump-sum withdrawal refund of National Pension Plan (if you joined the plan)
- Close your bank/post office account (for those who receive monthly stipend or JASSO Honors Scholarship, make sure to close your account after receiving the final deposit)
- Send a letter to the scholarship foundation to say thank you and inform them of your home address.

Departure Procedures
At Kansai International Airport or other international airports, your passport must be officially stamped at the immigration section. You should also return your Residence Card to the immigration officer.

After Graduation
Kobe University would like to keep in touch with you after graduation, so please notify us of your address and/or e-mail address if you change them. Please send your name, faculty/graduate school, graduating year, instructor’s name, home address, company address, and e-mail address to kisc-koryu@edu.kobe-u.ac.jp (International Alumni-Net).
Information will be stored in the university's database. Based on this data, we will send you yearly
greeting cards and information about events, such as home-coming day so be kind enough to keep us up-to-date.

Please visit the International Alumni-Net website and check the information for graduates (http://www.kisc.kobe-u.ac.jp/alumni/Top.html).

### 9. Other Consultation Services

<table>
<thead>
<tr>
<th>Service Office</th>
<th>Type of service</th>
<th>Open</th>
<th>Languages</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information and Advisory Service Center (Hyogo International Association) <a href="http://www.hyogo-ip.or.jp/information_center/">http://www.hyogo-ip.or.jp/information_center/</a> Tel: 078-382-2052</td>
<td>General</td>
<td>Mon.-Fri</td>
<td>English, Chinese, Spanish and Portuguese</td>
<td>9:00-17:00</td>
</tr>
<tr>
<td>Legal (prior appointment necessary)</td>
<td>Mon</td>
<td></td>
<td></td>
<td>13:00-15:00</td>
</tr>
<tr>
<td>Kobe International Community Center (KICC) (Kobe International Center for Cooperation and Communication) <a href="http://www.kicc.jp">http://www.kicc.jp</a> Tel: 078-291-8441</td>
<td>Daily life</td>
<td>Mon.-Fri</td>
<td>English and Chinese Korean Spanish and Portuguese</td>
<td>10:00-12:00 13:00-17:00</td>
</tr>
<tr>
<td>Consultation on Immigration and residency (by appointment only)</td>
<td>Mon-Fri</td>
<td>English and Chinese Filipino</td>
<td>13:00-16:00</td>
<td></td>
</tr>
<tr>
<td>Immigration Office General Information Center for Foreign Residents 0570-013-904</td>
<td>Consultation on Immigration and residency</td>
<td>Mon.-Fri.</td>
<td>English, Korean, Chinese Spanish</td>
<td>8:30-17:15</td>
</tr>
<tr>
<td>The AMDA International Medical Information Osaka Office <a href="http://amda-imic.com">http://amda-imic.com</a> 050-3598-7574</td>
<td>Medical (Phone consultation)</td>
<td>Mon.-Fri.</td>
<td>English, Chinese Spanish</td>
<td>9:00-17:00</td>
</tr>
<tr>
<td>Center for Multicultural Information &amp; Assistance Hyogo <a href="http://www.tabunka.jp/hyogo/078-453-7440">http://www.tabunka.jp/hyogo/078-453-7440</a></td>
<td>Medical and Health</td>
<td>Fri.</td>
<td>English, Spanish, Portuguese</td>
<td>15:00-20:00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Multilingual FM radio station FM COCO-LO (76.5MHz)</th>
<th>Contents</th>
<th>Days</th>
<th>Language</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Useful information on living in Japan, fun events in Hyogo/Kobe and news from the Hyogo prefectural government / the Kobe municipal administration</td>
<td>Mon.</td>
<td>Korean</td>
<td></td>
<td>Kobe Mon, Tue, Wed, Thu 20:20-20:40</td>
</tr>
<tr>
<td>Tue.</td>
<td>Chinese</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed.</td>
<td>English</td>
<td></td>
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</tr>
<tr>
<td>Thu.</td>
<td>Spanish</td>
<td></td>
<td></td>
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<tr>
<td>Fri.</td>
<td>Portuguese</td>
<td></td>
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