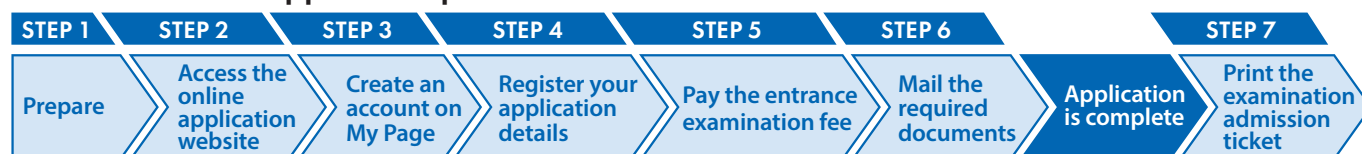


Online Application Procedure

Kobe University

The entire online application procedure is as follows.



STEP

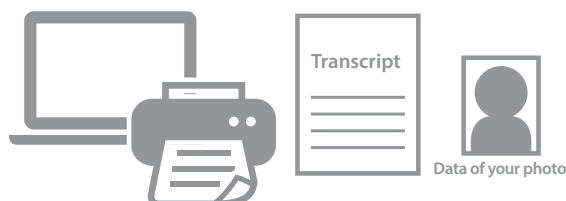
1

Prepare

Prepare a PC with Internet connection and a printer, etc.

It may take time for the required documents* to be issued. Please start preparing them early and ensure that you have them with you before applying.

*Required Documents : An official transcript, data of your photo, etc.



STEP

2

Access the Online Application Website

Access the Online Application website

<https://e-apply.jp/ds/kobe-u/>



STEP

3

Create an Account on My Page

Enter the required information according to the instructions on the screen to create an account on My Page. If you have already registered on My Page, proceed to STEP 4.



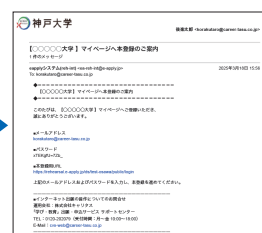
① If you are registering for the first time, click **My Page Registration**



② Register your e-mail address and click on **Send an e-mail for temporary registration**

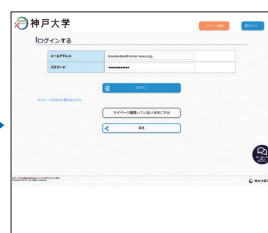


③ Click on the **To the log-in page** from the user registration screen.



④ An initial password and a URL for completing your registration will be sent to the email address you registered.

*Please make sure that you can receive emails from the domain "@e-apply.jp".



⑤ From the login screen, enter your registered email address and the "initial password" you received in Step ④, then click **log-in**



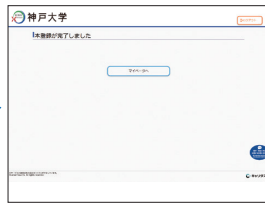
⑥ Change your initial password.



⑦ Enter your personal information and click **Next**



⑧ Confirm your personal information and click **Register this information**



⑨ Registration is complete. Click **To My Page**



⑩ When the above page appears, My Page registration is complete.

* You can proceed with the application process by clicking the **Apply** button only during the application period. If it is outside the registration period, you will not be able to proceed beyond this point. In that case, please click the **Log-out** button.

STEP

4



Register your application details

Make sure to check the procedures and important notices on the screen, and then enter the required fields according to the instructions on the screen.



① After logging in to My Page, click on the **Apply** button, and the registration page will appear.



② Select an entrance exam and confirm the important notices.



③ Select the desired department, etc.



④ Upload a photo.
Click on the **Select Photo** button to select a photo.



⑤ Enter your personal information (such as name and address) and upload the required documents.



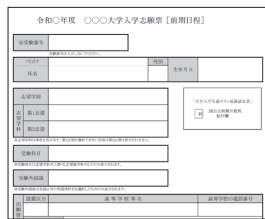
⑥ Confirm your application details.
Click on the **Your application form (for review)** button to confirm it.



⑦ Your application is registered.
Click on the **Pay** button to proceed to the page where you can pay your entrance examination fee.



⑧ Payment methods for examination fees.
● Convenience stores
● ATMs with Pay-easy
● Online banking ● Credit cards



⑨ Document required for the application in PDF format (Sample)

*This document can be printed out after the entrance examination fee is paid.



Please be careful not to enter incorrect information, as the registered information cannot be changed or modified after the application registration is completed. However, if you have not yet paid the entrance examination fee, you can substantially modify the information by re-registering using the correct information.

* Please note that if you have selected a credit card for the "Payment Method for the Entrance Examination Fee," the payment will be completed simultaneously with the registration for application.

If you have selected "Convenience Stores" or "ATMS with Pay-easy" as your payment method, write down the payment number, which will appear after the selection of a payment method, in the memo space below, and make the payment at a convenience store or an ATM with Pay-easy within the designated payment deadline.

For 7-ELEVEN

Payment slip number Memo (13 digits)

For Daily YAMAZAKI, Seicomart

Online payment number by Memo (11 digits)

For LAWSON, MINISTOP, FamilyMart, ATMS with Pay-easy

Customer number memo (11 digits)

Confirmation number memo (6 digits)

Receiving agency number (5 digits) **5 8 0 2 1** *A receiving agency number is required for payment Pay-easy.

A confirmation email will be sent after you complete your registration. If you have email filters in place, please make sure to allow emails from the sender domain "@e-apply.jp". *Please note that the confirmation email may be sorted into your spam or junk folder.



Pay the Entrance Examination Fee

Please select credit card payment, if you are making a payment from outside Japan.

1 Credit Card Payment

You can select this method and make a payment when registering your application.

[Accepted Credit Cards]

VISA, Master, JCB, AMERICAN EXPRESS, MUFG Card, DC Card, UFJ Card, NICOS Card



Payment is completed upon registration.

2 Online Banking Payment

After registering your application, you will be redirected to the page of each financial institution from the current page. Please follow the instructions on the screen to make the payment.

*For online payment, your bank account must be signed up for internet banking.

The procedures are completed online.

3 Convenience Store Payment

Payment at a convenience store can be made using the payment number that will appear after you have registered the application information.

● Payment can be made at a cash register.

● Payment can be made using a store terminal.



Loppi



Multi-functional copy machine

あなたも、コンビニ、
FamilyMart



4 Bank ATMs with Pay-easy

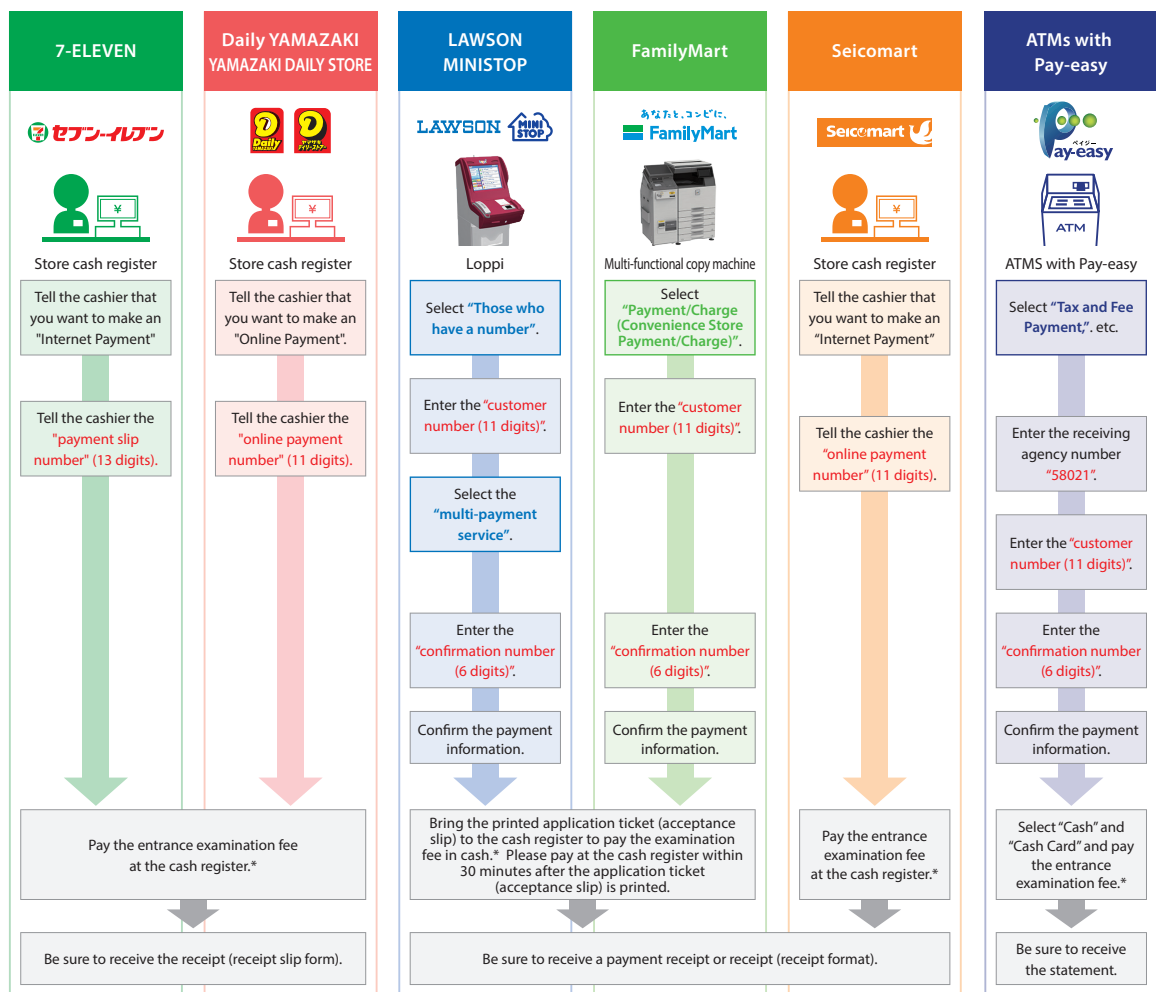
Payment can be made using the payment number that will appear after you have registered the application information at bank ATMs with Pay-easy by following the instructions on the ATM screen.



*Please check the "Payment Method Selection" screen to see the banks that offer this payment method.

Enter the required information following the instructions on the screen of each convenience store terminal or ATM and confirm the details before paying the entrance examination fee.

3 Convenience Stores



*When using ATMs of Japan Post Bank or banks, you need to pay using a cash card if the amount exceeds 100,000 yen. When using a convenience store, you can pay up to 300,000 yen in cash.

STEP

6



Print and Mail the Required Documents

Please note that registration alone does not complete the application procedures.

Some graduate schools do not require documents to be sent by mail. If mailing is not required, please proceed to STEP 7.

After completing your application registration and paying the examination fee, download all required documents and print them in color. Then, combine them with any other required documents and send them by Simplified Registered Mail (Kani Kakitome) with Express Delivery (Sokutatsu) from a post office (mail package must arrive by the application deadline).

Documents Required for Application

Make sure to carefully read the application guidelines

- Documents to print from the web application site
- Documents to be downloaded and prepared from our graduate school's website
- Certificates to be issued by your previous university or graduate school



[The mailing address for your application documents will be automatically printed on the address sheet.]

Application Documents

One copy of each document is required per application registration. Please refer to the student application guidelines for the documents required for application.



Address sheet



Post office

The mailing address for the application documents is automatically printed on the address sheet.

Paste the address sheet on a square No. 2 envelope (240mm x 332mm).

Once received, the examination fee and required documents will not be returned under any circumstances, except for those cases explicitly stated in the student application guidelines.

< Application is Complete >

Important points when submitting your application

The application process is completed after you finish registering on the online application site, pay the examination fee, and send the required documents without any deficiencies by mail. Please note that even if your online-registration is complete, your application will not be accepted unless the required documents arrive by the submission deadline. For each deadline, please refer to the student application guidelines of the respective faculty or graduate school.

Online registration is available 24 hours a day. However, please send the required documents within the time period specified in each application guideline. We recommend that you apply with sufficient time to spare.

STEP

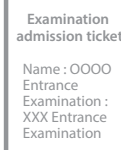
7



Print the Examination Admission Ticket

After your application has been accepted without any deficiencies and your admission ticket is available for printing, a notification will be sent to the email address you registered during the application.

Even if you do not receive the email, please log in to the online application site and print your admission ticket **in color on A4 paper (single-sided)** by the day before the exam, and **bring it with you on the exam day.**



2026年度入試 (2026年10月入学) 神戸大学 入学願書

Kobe University application form for the entrance examination

SAMPLE FORM

受験番号 ※入力不要 Examinee Number (For university use only)	学籍番号 ※学内受験者のみ Student Number (For current Kobe University students only)			
志望先 Desired destination	国際協力研究科 博士課程前期課程			
入試区分 Admission Category	International Cooperation Studies-MASTER'S COURSE beginning in October for General Admission			
試験種別 Type of exam			奨学金 ※留学生のみ MEXT Scholarship/Government Scholarship/Other (For international students only)	
フリガナ	(英字) Name (English)	SMITH BLUE JOHN		
	(カナ) Name (Kana)			
氏名 Name (Kanji)	SMITH JOHN		(旧姓) If any, former surname	
性別 Sex	男	生年月日 Date of birth	1999-01-01	国籍 Nationality
電話番号 Phone number		年齢 (出願時) Age as of application	26	在留資格 Residence status
携帯電話番号 Mobile phone number in Japan	000-0000-0000	メールアドレス E-mail Address	kobeuniversity@gsics.ac.jp	
住所 書類送付先 Postal address	1-1 000 Street, 000 Avenue, 000 City, 000 State Philippines			
出身大学・短大・ 高専・専修(専門) University, college, or technical college	国立 University of Philippines Economics Management			
年月(卒業・卒業見込) (Expected) Graduation Date	2020-03		卒業/修了	
取得(予定)学位 Degree	Bachelor of Economoics		学校所在国(日本以外) Country of School (if outside Japan)	フィリピン共和国(フィリピン)
出身大学院(修士課程) Graduate School (master's program)				
年月(修了・修了見込) (Expected) Completion Date				
取得(予定)学位 Degree			学校所在国(日本以外) Country of School (if outside Japan)	
卒業論文/ 修士論文題目 Title of graduation thesis/master's thesis				
入学後の 研究テーマ Research topic after enrollment	A study on the Ecomonic Development			
志望講座/分野/コース/領 域等 Division of your choice Research field of your choice	(第1希望) 国際開発政策専攻 First choice	(第5希望) Fifth choice	(第9希望) Ninth choice	
	(第2希望) Second choice	(第6希望) Sixth choice	(第10希望) Tenth choice	
	(第3希望) Third choice	(第7希望) Seventh choice	(第11希望) Eleventh choice	
	(第4希望) Fourth choice	(第8希望) Eighth choice		
希望教員名/ 指導教員名 Prospective academic supervisor	(第1希望) TANAKA Kokusai First choice	(第3希望) Third choice		
	(第2希望) Second choice			
試験科目1(選択科目) Examination subject 1 (Elective)				
試験科目2(選択科目) Examination subject 2 (Elective)				
試験科目3(選択科目) Examination subject 3 (Elective)				
緊急連絡先 氏名 Emergency contact name	SMITH MARY		(続柄) Relationship with examinee	mother
携帯電話 Mobile phone number in Japan	000-0000-0000	メールアドレス E-mail Address	smithmary@google.jp	
勤務先情報 ※現職のみ Employer information (if any)	勤務先名 Name of Employer	AAAAA Company	所属部署・職位 Department and position	
	勤務先住所 Work address	1-1, AAA Street, AAA Avenue, AAA City, Philippines	勤務先電話番号 Work phone number	000-0000-0000
	在職年数 (現勤務先) Period of employment (at current employer)	2 years	在職年数 (通算職歴) Period of employment (total work experience)	5 years

入学時期 Admission Period	2026年度入試 (2026年10月入学)		受験番号※入力不要 Examinee Number (For university use only)		
希望研究期間 Desired research period					
英語能力 English proficiency	TOEIC 860 Date: 2022 March 4				
学 歴 Academic background					
小学校 Elementary school	Elementary School of Philippines			学校所在国 (日本以外) Country of School (if outside Japan)	フィリピン共和国(フィリピン)
	2004年4月 入学 Admission	～ 2010年3月 卒業 Graduation	就学年数 Length of attendance	6年	
中学校 Junior high school	Junior High School of Philippines			学校所在国 (日本以外) Country of School (if outside Japan)	フィリピン共和国(フィリピン)
	2010年4月 入学 Admission	～ 2013年3月 卒業 Graduation	就学年数 Length of attendance	3年	
高等学校 High school	High School of Philippines			学校所在国 (日本以外) Country of School (if outside Japan)	フィリピン共和国(フィリピン)
	2013年4月 入学 Admission	～ 2016年3月 卒業 Graduation	就学年数 Length of attendance	3年	
大学 University	University of Philippines			学校所在国 (日本以外) Country of School (if outside Japan)	フィリピン共和国(フィリピン)
	2016年4月 入学 Admission	～ 2020年3月 卒業 Graduation	就学年数 Length of attendance	4年	取得(予定)学位 Degree (Expected) Bachelor of Economics
大学院 Graduate school				学校所在国 (日本以外) Country of School (if outside Japan)	
	入学 Admission	～ 卒業 Graduation	就学年数 Length of attendance	年	取得(予定)学位 Degree (Expected)
上記以外① (研究生等含む) Other1 (including research student)				学校所在国 (日本以外) Country of School (if outside Japan)	
	入学 Admission	～ 卒業 Graduation	就学年数 Length of attendance	年	取得(予定)学位 Degree (Expected)
上記以外② (研究生等含む) Other2 (including research student)				学校所在国 (日本以外) Country of School (if outside Japan)	
	入学 Admission	～ 卒業 Graduation	就学年数 Length of attendance	年	取得(予定)学位 Degree (Expected)
上記以外③ (研究生等含む) Other3 (including research student)				学校所在国 (日本以外) Country of School (if outside Japan)	
	入学 Admission	～ 卒業 Graduation	就学年数 Length of attendance	年	取得(予定)学位 Degree (Expected)
職 歴 Employment record					
勤務先名 Name of employer	BBBBB Institution		勤務期間 Period of employment	2020年4月 ～ 2023年3月	
役職名 Position	Sales		職務内容 Job description	Sales- related work	
勤務先名 Name of employer	AAAA Company		勤務期間 Period of employment	2023年4月 ～ 2025年10月	
役職名 Position	Manager		職務内容 Job description	Management	
勤務先名 Name of employer			勤務期間 Period of employment	～	
役職名 Position			職務内容 Job description		
資格・賞罰・免許 Qualifications, awards, or licenses					
年月日 Date			事項 Item		
年月日 Date			事項 Item		
(その他事項1) Miscellaneous1					
(その他事項2) Miscellaneous2					
(その他事項3) Miscellaneous3					