

About Research Guidance at the Graduate School of International Cooperation Studies

In accordance with the Regulations for Research Guidance in the Graduate School of International Cooperation Studies, Kobe University, the research guidance at the Graduate School of International Cooperation Studies shall be applied as follows:

1. In accordance with this Graduate School's Diploma Policy and Curriculum Policy, research guidance shall be conducted through the systematic and organized formulation of guidance or the preparation of dissertations, etc. (hereinafter referred to as the "research guidance plan"), while respecting the students' independence.
2. The academic adviser shall prepare a research guidance plan for each of their students enrolled in either the Master's Course or Doctoral Course, which should clearly indicate in advance the research guidance methods, contents and policy for a period of one year. A personal research guidance plan shall be prepared for each supervised student.
3. The research guidance plan shall be prepared at the end of May for students admitted in April, at the end of November for students admitted in October, and at the end of each year of enrollment. From the second year of enrollment, the research guidance plan should take into consideration the research progress etc. with reference to the previous research guidance plan.
4. Based on the research guidance plan specified by the academic adviser, the student shall prepare a research plan describing his/her own research theme, research schedule, etc., and submit it to the academic adviser. In addition, the student must submit a research progress report to the academic adviser every year regarding the progress of his/her research based on the research guidance plan specified by the academic adviser and the research plan prepared by the student.
5. For each student, the academic adviser shall document the research guidance plan together with the research plan and research progress report prepared by the student, and submit them to the Academic Affairs Office.
6. If the research guidance plan needs to be changed during the academic year due to a reason that has arisen, the academic adviser shall prepare a new research guidance plan. The student shall prepare a new research plan based on the changed research guidance plan.

7. The Academic Affairs Office shall store the complete set consisting of the research guidance plans, research plans, and research progress reports for each student for three years after course completion, and shall discard them after this three year period has passed.