

Guidelines for Submission of Doctoral Dissertation

Students who wish to submit the Doctoral Dissertation during their registered period in the Graduate School of International Cooperation Studies must prepare the documents in accordance with these Guidelines. The documents must be reviewed and approved by the academic adviser before submission.

I. Period of Submission

April 1 to June 20 (for completion in September)

October 1 to December 20 (for completion in March)

If the deadline falls on a weekend or holiday, it will be postponed to the next business day.

Submissions after the deadline will not be accepted.

II. Documents to be submitted

1. Request for Examination of Doctoral Dissertation
2. Table of Contents
3. Curriculum Vitae
4. Doctoral Dissertation
5. Summary of the Doctoral Dissertation
6. Application to Defer Online Publication of Dissertation (Only as for the applicant)

III. Preparation for the Submission

1. Request for Examination of Doctoral Dissertation
Prepare one copy using the form.
2. Table of Contents
Prepare one copy using the form. (Reference articles may be attached.)
3. Summary of the Doctoral Dissertation
 - 1) Prepare one copy using the form.
 - 2) Write horizontally in portrait orientation.
 - 3) The summary must be a computer-generated document in English.
 - 4) The length should be between 1,000 to 2,000 words.
4. Doctoral Dissertation
 - 1) Work with a co-author(s) will not be accepted. If the work contains a part which has co-author(s), the academic adviser determines whether or not it complies with this rule.
 - 2) It must be written in English.
Titles should be accompanied by a Japanese translation in parentheses. It must be consulted with the academic adviser.
 - 3) Layout and Format
Use A4 papers. It must be computer-generated. The Dissertation must be single-side printing. Times New Roman, 12 pt, More than 27 lines
Paginate your dissertation.

4) Volume including table of contents, text, footnote, and graph (the front page, summary and reference are not included) Refer to 'Format for Doctoral Dissertations'.

The dissertation for Doctor of Philosophy in Economics

More than 100 pages using A4 papers. (Single-side printing)

The dissertation for Doctor of Laws, Doctor of Philosophy in Political Science and Doctor of Philosophy

More than 200 pages using A4 papers. (Single-side printing)

5) Submission

Prepare four in the bound form with hard cover.

The date of submission, title of thesis, name of faculty, name of department, name of academic adviser for the research, student ID number, and student's name must appear on the front cover.

After the final examination, prepare one or two in the bound form with hard cover.

After received the Doctoral Degree, prepare one electronic form.

5. Curriculum Vitae

Prepare one copy using the form.

6. Application to Defer Online Publication of Dissertation (Only as for the applicant)

Prepare one copy using the form.

IV. Method of the print publication and that time

1. The publication shall be made by placing publication thing such as the book of the single line or the academic journal. (hereinafter referred to as "publication thing")
2. The publication is required to be the full text of the Dissertation.
3. Even if it is the self-publishing or the publication which subscription is limited to, it is possible to be treated as "publication thing"
Furthermore, regarding the publication of the Dissertation, it is stipulated according to Kobe University degree rule Article 19.

Kobe University Degree Regulations Excerpt (Publication of Doctoral Dissertations)

Article 19

A person who has been conferred a doctoral degree shall publish the full text of the thesis pertaining to the conferral of said doctoral degree within one year from the date of conferral of said doctoral degree. However, this shall not apply when the full text of the thesis has already been published before the awarding of said doctoral degree.

2. Notwithstanding the provisions of the preceding paragraph, a person who has been conferred a doctoral degree may publish a summary of the contents of the thesis pertaining to the conferral of said doctoral degree instead of the full text of the thesis, if compelling reasons are recognized after discussion by the relevant Faculty Council. In this case, the University shall make the full text of the thesis available for public inspection upon request.

3. In principle, the publication of a doctoral thesis by a person who has been awarded a doctoral degree in accordance with the provisions of the preceding two paragraphs shall be made through the Kobe University Repository of Scientific Research Results.

博士論文様式 Format of Doctoral Dissertation

※博士論文は簡易製本して提出すること。

* For submitting a doctoral dissertation in a simple bookbinding.



参考 Sample

	年月日提出 Date of Submission
	論文題目 Title
	国際協力研究科 Graduate School of International Cooperation Studies
	専攻 Department
	指導教員 Academic Adviser 学籍番号 Student ID Number 氏名 Full Name

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論文題目 Title
国際協力研究科 Graduate School of International Cooperation Studies
専攻 Department
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【各項目の記載内容 The correct written format for each section】

専攻 Department	国際開発政策専攻	Department of Economic Development and Policies
	国際協力政策専攻	Department of International Cooperation Policy Studies
	地域協力政策専攻	Department of Regional Cooperation Policy Studies
指導教員の職位 Job Title of Academic Adviser	教授／准教授／講師	Professor / Associate Professor

構成 Format	内容 Contents
表紙 (クロス表紙) Front cover (hard cover)	クロス表紙に扉と同内容の紙を貼ること Glue a copy of title page to the front cover. The information written on the front cover and title page should be identical.
扉 Title page	上記扉の記載内容を全て記載すること Refer to the sample above.
要旨 Summary	日本語：3,000～6,000字、英語：12ポイントで約1,000語～2,000語 About 1,000 to 2,000 words in 12point font
目次・本文・注・ 図表 Table of contents, text, footnotes, endnotes, diagrams	<日本語> 経済学：80ページ以上 法学・政治学・学術：130ページ以上 *片面印刷 <英語 English> Doctor of Philosophy in Economics: more than 100 pages Doctor of Laws, Doctor of Philosophy in Political Science and Doctor of Philosophy : more than 200 pages *Single-side Printing
参考文献 References	
裏表紙 (クロス表紙) Back cover (hard cover)	貼り紙等は不要。There is no need to attach anything to the back cover.